

Minutes of the Imperial College Union  
Clubs, Societies and Projects Board  
13 December 2016  
Sherfield H008A & B

Deputy President (Clubs & Societies)	James Cox
Deputy President (Finance & Services)	Rachel Blythe
A&E Chair	Jack Steadman
CAG Chair	Ju Yoo
CAG Treasurer	Woojin Chae
CGCU VPFS	Andrew Olson Gallardo
ICSMSU Chair	Alex Compton
Media Chair	Rob Garside
RAG Treasurer	Kian Woon Chen
RCSU Chair	Lloyd James
SCC Chair	Sina Lari
Observers	
Student Activities Manager	James Lindsay (JL)
Student Activities Administrator	Laura Regan (LR)
OSC Secretary	Maurice Yap
RCSU Secretary	Michael Edwards

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Formal Business

**1. Chair's Business**

- 1.1 ICSMSU Chair gives an update from the New Activity Committee's (NAC) most recent meeting and informs the committee the website was updated to encourage new applicants to speak to Management Group (MG) Chairs for advice on applications.

**ACTION**

**Make the minutes from NAC and Activities Development Fund (ADF) available**

- 1.2 Deputy President (Finance & Services) (DPFS) gives an update from the ADF recent meeting

**ACTION**

**DPFS to send CGCU Treasurer the reasons for rejecting a CGCU club application and to forward rejections to MG Chairs in future**

- 1.3 Deputy President (Clubs & Societies) (DPCS) gives an update on the tour applications

## Matters for Decision

### **2. Clubs to be shut down**

#### 2.1 RCC Clubs – Linux

- a. DPCS tells the committee the RCC Exec would like to shut down the society Linux
- b. The committee discuss where the money from the club would go
- c. DPCS invites the committee to vote on whether the club should be shut down and the money go to ADF

#### **RESOLVED**

**The committee vote unanimously to shut down Linux and the money go to ADF**

**The money from Linux goes to ADF**

#### 2.2 SCC Clubs – Lego, Tandem, Rotary and Wikipedia

- a. SCC Chair explains to the committee the reasons for shutting down the societies
- b. SCC Chair welcomes the committee to suggest where the fund should go, advising that the money could be useful for an SCC Exec welfare budget. The committee suggest SCC Exec go through budgeting for welfare
- c. DPCS invites the committee to vote on whether the clubs should be shut down and the money go to ADF

#### **RESOLVED**

**The committee vote unanimously to shut down Lego, Tandem, Rotary and Wikipedia**

**1 vote to abstain, 7 votes in favour of the money going to ADF**

**The money from the societies goes to ADF**

- d. RCSU Chair suggests in future there is a consistent policy for the money to go straight to ADF
- e. CGCU Treasurer asks what happens when a club inherits debt from a previous committee. DPFS explains that they do not have financial responsibility however they must raise the concern when signing for financial responsibility and must help recover the funds

### **3. MG Elections**

- a. RCSU Secretary explains the reasons for proposing this paper to the committee in an effort to make MG elections more democratic across all CSPs and discusses the three proposed outcomes, A, B & C
- b. The committee discuss the need for greater awareness of MG elections
- c. James Lindsay (JL) advises that the current systems may not be able to support options A and B immediately. RCSU Secretary advises this would be for implementation in the 2017/18 academic year
- d. The committee discuss whether having 3 votes per club improves the mandate
- e. The committee discuss the value of e-voting versus in-person AGMs
- f. CGCU Treasurer proposes a motion to vote on proposal C. The motion is passed

**RESOLVED**

**The committee unanimously vote for proposal C  
Proposal C is passed**

**4. Budgeting Policy**

- a. CGCU Treasurer proposes that after the budgeting period there is discussion of a membership charging model
- b. CAG Chair questions welfare budgeting raising the issue of whether the union should be responsible rather than clubs. JL responds telling the committee the union is responsible for funding however the money comes from different budgets
- c. DPCS invites the committee to vote on the budgeting policy 2016/17

**RESOLVED**

**2 votes to abstain, 6 votes to pass the Budgeting Policy  
Budgeting Policy 2016/17 is passed**

**5. Concert Hall User Group (CHUG) Paper**

- a. A&E discusses the history behind the paper and where the responsibility of maintenance lies
- b. ICSMSU Chairs asks that ICSMSU Dance are added onto membership as Dance Imperial do not represent this club. A&E Chair explains the paper is designed so that CSPs can be added
- c. DPCS questions what prioritise the CHUG would receive. A&E Chair clarifies that room bookings would be placed before the union opens yearly bookings
- d. RCSU Secretary proposes Beit Venues are used as observers
- e. ICSMSU Chair proposes that the index is amended to CSPB have final decisions rather than A&E Chair
- f. DPCS asks A&E Chair for clarity on the budget. A&E Chair explains no budget currently exists

**ACTION**

**Officer Trustees to make sure the Concert Hall and surrounding areas are included in budgeting**

- g. DPCS invites the committee to vote on the CHUG Paper with the amendment to 8.1 – subject to approval from CSPB

**RESOLVED**

**The committee unanimously vote in favour of CHUG Paper with the amendment to 8.1  
The CHUG Paper is passed**

Matters for Discussion

**6. MG Restructure**

- a. DPCS invites the committee to share their opinions on the proposed MG categories
- b. CAG Chair raises the issue of putting RAG under CAG Exec as a point that will need to be discussed
- c. The committee discuss the potential problems of putting Media under A&E Exec as Media have a lot of money for their clubs and would not want this absorbed into A&E Exec budget
- d. CSPB invites the committee to think about how governance will be affected. CSPB could either shrink by two members or increase by 15
- e. DPCS asks the committee whether they would like to keep the project with the sub-group or include a member of staff/CSPB representative. The committee decide to keep it with the sub-group at the moment

**7. CSP Funding**

- a. DPCS tells the committee that the CSP funding meeting will take place on Thursday 15 December 2016.

**ACTION**

**DPCS to tell CSPB the results of the CSP funding meeting**

**8. Imperial College School of Business (ICSB) Constituent Union (CU) Proposal**

- a. DPCS invites the committee to share their opinions of the proposal to make a CU for ICSB clubs
- b. The committee discuss how the election and hand over process would work as ICSB only offer 1 year masters courses
- c. DPCS asks the committee their opinions on a CU which had a lot of staff support from ICSB staff. The committee would not support this at the moment due to current CUs not getting enough union support
- d. A&E Chair questions how the policy around room bookings would change as ICSB rooms are not currently available to book. DPCS reassures the committee this will be addressed in the new college space booking policy
- e. ICMSU Chair proposes they are made a MG rather than a CU. DPCS explains the reasoning in the paper as to why it is closer to a CU

- f. The committee would like to hear from ICSB students as to why they feel the value of being a CU
- g. CAG Chair proposes looking at whether there are other universities in a similar situation
- h. The committee ask the timescale around implementing this and propose it would have more support if ICSB offered undergraduate courses
- i. DPCS concludes the discussion that the CSPB are not entirely against the proposal if there was a model that would prove to work

#### Any other Business

#### **9. CGCU Treasurer: CSPB Minutes**

- a. CGCU Treasurer raises the issue that the CSPB minutes for previous meetings are not online and asks that they are updated

#### **ACTION**

**DPCS to chase the relevant members of staff in the union and make sure this are put online as a priority**

#### **10. CGCU Treasurer: Electrical Engineering Students**

- a. CGCU Treasurer explains that the small body of students in Electrical Engineering and Information would like to automatically be members of DepSoc for computing
- b. DPCS asks the committee if everyone is happy with this decision. The committee unanimously agree they are happy for this to go ahead

#### **RESOLUTION**

**Electrical Engineering and Information students to automatically be members of the DepSoc for computing**

#### **11. CGCU Treasurer: CGCU Rugby**

- a. CGCU Treasurer explains to the committee how their rugby club are redundant except for one annual event which does not appear to be formalised and would therefore like to shut the club down
- b. CGCU Treasurer explains they have had trouble trying to get in touch with the committee of the club and welcomes the boards opinions

#### **ACTION**

**CGCU Treasurer to seek help from ACC Chair in locating and speaking to the CGCU Rugby committee**

#### **12. DPCS: Next Term**

- a. The committee have expressed a desire for a list of important dates for next term and meeting invites for the remaining CSPB meetings

**ACTON**

**DPCS to collate the important dates for next term and circulate to CSPB  
Laura Regan (LR) to send committee calendar invites to the remaining CSPB  
meetings**

**13. DPCS: Student Activities Manager**

- a. DPCS announces that the Student Activities Manager is leaving. The committee thank the Student Activities Manager for their work and support

**The meeting concludes at 19:30**