

Bye-Law Changes 26/01/2017

As approved by Union Council

CHANGE 1 – Change the names of Management Groups and reduce the number from 8 to 6.

Section A. Structure of the Union

Replace current 25. with:

25. There shall be the following Management Groups:

25.1. Arts & Entertainments

25.2 Community & Faith

25.3 Culture

25.4 Education & Careers

26.5 Recreation

26.6 Sports

CHANGE 2 – Add a Mental Health Union Welfare Officer (commonly known as Liberation Officer).

CHANGE 3 – Add a “+” to the title of the LGBT Officer

Section A. Structure of the Union

Replace current 28. with:

28. There shall be the following Union Welfare Officers:

28.1 Black, Minorities & Ethnic

28.2. Campaigns

28.3. Disabilities

28.4. Ethics & Environmental

28.5. Gender Equality

28.6. Interfaith

28.7. International

28.8. LGBT+

28.9. Mental Health

CHANGE 4 – Alterations to the roles of Officer Trustees; unify a collective set of responsibilities and alter the responsibilities of Deputy-President (Finance & Services) and President. Please refer to Union Council Paper “Officer Trustee Role Review” (Appended) for details.

D. Officers of the Union

Job Descriptions for the Officer Trustees

8. All Officer Trustees shall;

- 8.1 Act as a Trustee ex-officio,
- 8.2 Fulfil all Presidential and constitutional responsibilities,
- 8.3 Execute and develop policy and further the aims and objectives of the Union,
- 8.4 Ensure that all members of the Union are equally represented,
- 8.5 Chair relevant Union Committees,
- 8.6 Liaise with Union and College staff as appropriate,
- 8.7 Represent the Union on external committees as appropriate,
- 8.8 Report to Union committees as appropriate,
- 8.9 Establish extra duties with the President where appropriate,
- 8.10 Coordinate the work of the non-Trustee officers of the Union,
- 8.11 Deliver the Union's strategic aims and uphold the Union's values,
- 8.12 Ensure that the Union provides relevant and sustainable events and services that meet the demands of its members,
- 8.13 Campaign where appropriate on issues relevant to the membership.

President

9. The President shall;

- 9.1. Be the chief executive officer of the Union,
- 9.2. Be the ultimate representative of the Union,
- 9.3. Be ultimately responsible for the whole Union, its Constituent parts, and its activities and governance,
- 9.4. Be responsible for constitutional development and preliminary interpretation,
- 9.5. Be ultimately responsible for the finances of the Union,
- 9.6. Be ultimately responsible for staffing and discipline issues,
- 9.7. Ensure the adherence to the Complaints and Discipline procedures set out in Section E of the Bye-Laws,
- 9.8. Be responsible for the Managing Director,
- 9.9. Be the manager of the other Officer Trustees in their role as employees and coordinate their work and that of the non-sabbatical Officers of the Union,
- 9.10. Delegate the duties and responsibilities of Officers in the case of vacancies or if any Officer is unable to carry out his or her duties.

Deputy President (Education)

10. The Deputy President (Education) shall:

- 10.1. Take on Presidential duties as appropriate,
- 10.2. Be responsible for reporting to the College student opinion on academic affairs, suggesting areas for development and enhancing the student experience and provision for students, in conjunction with the relevant Union committees,
- 10.3. Be responsible for the training and running of a Representation Network for the Academic Representatives of the Constituent Unions and other student bodies,
- 10.4. Liaise with the Constituent Unions on all academic matters concerning students.

Deputy President (Finance & Services)

11. The Deputy President (Finance & Services) shall:

- 11.1. Take on Presidential duties as appropriate,
- 11.2. Be responsible for overseeing support on financial matters to Clubs, Societies & Projects,
- 11.3. Be responsible for the Union's Financial Procedures,
- 11.4. Be responsible for the commercial services the Union provides, including, but not limited to: conferencing, retail and licensed trade services,
- 11.5. Be responsible for the marketing and sponsorship of the Union.
- 11.6. Be responsible for the Student Development portfolio ensuring excellent opportunities for development through the Union's training, volunteering and student social enterprise provisions

Deputy President (Welfare)

12. The Deputy President (Welfare) shall:

- 12.1. Take on Presidential duties as appropriate,
- 12.2. Be responsible for identifying and informing College of student opinion on welfare issues and suggesting areas for development, and for coordinating and publicising all campaigns concerning:
 - 12.2.1. Equal opportunities and welfare issues,
 - 12.2.2. Volunteering opportunities,
- 12.3. Be responsible for representing the welfare needs of all students, especially minority or underrepresented groups to the College,
- 12.4. Be responsible for maintaining and running a Welfare Network with the Union and Constituent Union Welfare Officers,
- 12.5. Be responsible for providing support to student led campaigns.

Deputy President (Clubs & Societies)

10. The Deputy President (Clubs & Societies) shall:

- 10.1. Take on Presidential duties as appropriate,

10.2. Be responsible for the effective coordination and representation of Clubs, Societies & Projects, in conjunction with the relevant Union committees,

10.3. Liaise with Union staff to ensure that appropriate support is being given to all Clubs, Societies & Projects,

10.4. Represent Union Clubs and Societies to British Universities & Colleges Sports (BUCS),

10.5. Be responsible for the organisation of Freshers' Fair.