

Council Report, 26 April 2016

Ben Howitt – Deputy President (Clubs & Societies)

Administration

- I have 20 remaining days of annual leave.

Operations

- There are a number of policies up to expire. I am taking the opportunity to rewrite some of these to make them more usable.
- Harlington Applications have been sent to the appropriate college body.
- There have been a number of successful applications to the Activities Development Fund.
- Block room bookings for the academic year 16/17 will be opening in May. The form has been updated and moved online.
- A number of new club applications have been received. The New Activities Committee has noted that those starting clubs often forget to talk to existing similar clubs. This is a training need that needs to be addressed.
- I am working with the Systems team to spec additions and amendments to eActivities and the imperialcollegeunion website. This should make information easier to locate.
- I was involved in the recruitment for the new Sports Partnership Administrator. In appointment has been made.

FATSO – My Annual Objectives

Future – “Ensuring you carry the skills you learn into your future”

- I have contributed a number of club events to the Union’s Impact Report, to broaden the mix of achievements that we celebrate in College.
- I have continued to project champion the “Our People” strand of the Union Strategy, with a particular focus towards the mix of ‘employable skills’ and accredited qualifications we offer. It is likely that with the Imperial Award and the Union strategy, elements of the Imperial Plus offer will roll out to casual Union staff and those in volunteering roles elsewhere.

Activity – “Improving the resources available to support you in your role”

- I am trialling an online form submission for the set-up of new clubs. This should allow application tracking and the approval process easier.
- Upon the close of annual budgeting, having made a number of awards, there remained just under £5,000 of the agreed pot. CSPB voted to award this money to subsidizing development of clubs.
- The student activities team and I are working to update the training manuals and duplicate the content on the imperialcollegeunion website in the style of wikipedia. This should allow for easier indexing of relevant information.
- I am working with the Union President and staff members to generate an end-to-end process guide for CSP sponsorship.

Training – “Making CSP Training more relevant and helpful”

- I am planning a Management Group away day, to take place towards the end of May, with a view to: train MG Chairs & Treasurers in their roles; provide a “train-the-trainer”-lite style session; and make progress on either the annual budgeting process for next year or a management group restructure.
- I am working with the Student Activities team to develop and update targeted training sessions for marketing, elections, handovers, and sponsorship.
- I am reviewing the systems structure that supports new clubs, societies and projects, with a view to allowing them financial access during their early months. This will allow sponsorship and fees for activity to be administrated more easily, without bringing much more risk into the organisation as a whole.

Sports Review – “Creating a new Sport Strategy for Imperial that includes all”

- The Sports Review has generated five themes, subdivided into a number of objectives. These themes are expanded upon elsewhere in the agenda. I am especially grateful to the Deputy President (Welfare), the LGBT+ Officer, the ACC Chair and the ICSMSU President for their input and comments so far through the process.
- The objectives from the review are going out for student consultation during the week beginning 25 April. We are aiming to submit a strategy to the President’s Executive Group by the end of May.

Outreach – “Making Club, Society & Project activities part of our local community”

Nothing to report.