



Minutes of the Imperial College Union
Governance Committee
23 July 2015 2015
Meeting room 2, 11.30

Present:

President – Chair	Lucinda Sandon-Allum (LSA)
Council Chair	Richard Cameron (RC)
Student Trustee	Serena Yuen (SY)
Deputy President (Education)	Chun-Yin San – (CYS)

Permanent Observers

Head of Student Voice and Communications	Alex McKee (AMK)
Governance Manager – Clerk	Rebecca Coxhead (RC)

Observers: Student Services Manager – James Lindsay

Apologies: Alumni Trustee – Andy Heeps

1. **CHAIR'S BUSINESS – none**

2. **DECLARATION OF INTEREST – none**

3. **MINUTES OF LAST MEETING – 7 May 2015**

NOTED:

- a) The Board agreed to pass the presented minutes, as an accurate reflection of the last meeting.

RESOLVED:

- 1) **To pass the minutes of the last meeting.**

4. MATTERS ARISING

NOTED:

- a) The Student Activities Manager reported the following in regards to the sanctions imposed on the CSSA by the Governance Committee.
 - i. The Committee was contacted with the outcome and sanctions.
 - ii. There is still the want to have a CSSA GSU from a student and the Student Activities team are assisting in the process.
 - iii. Training has been written and a time is being agreed to deliver the training to the committee. The training will include finance, events and democracy.
 - iv. The Student Activities Team have been working with the CSSA in planning upcoming events and they have been very cooperative.
- b) The Felix Policy redraft is still in progress.

ACTION:

1. **AH to lead a task and finish group to consider the Felix Policy.**

5. ELECTIONS REPORT

RECEIVED: the report was tabled by AMK

NOTED:

- a) The Union is working with the Business School to engage with them in a number of areas, including elections.
- b) A CSP by election timetable has been created to allow CSP's to fill vacant positions through the evote system.

RESOLVED:

- 1) To accept the report**

6. RATIFICATION OF RETURNING OFFICER

NOTED:

- a) It was reported that the email vote to ratify Jessica Silver as Returning Officer for the Your Rep and Council Election was unanimously passed.

Meeting closed 11.45