ERB is asked to note that the following recommendations have been endorsed by the Research Reps Review Working Group:

- The Deputy President (Education) is recommended to explore revising the responsibilities of PhD Academic Representatives to be based on the following principles:
  - Gathering and communicating feedback
  - Helping others get the right help and information in times of need
  - Bringing people in the Department together
- The Deputy President (Education) is recommended to explore revising the messages used to communicate PhD Academic Representative roles to the following:
  - An opportunity to help others in time of need
  - Get to know and input into what's going on in your Department
  - Help students share their experiences with each other, and learn from each other what's normal in a PhD and how to overcome challenges
- The Deputy President (Education) is recommended that a communications package be given, in a coordinated way, to Departments ahead of elections that clearly outline the responsibilities and expectations of the roles
  - The Deputy President (Education) is recommended that a communications package be given post-election that clearly outline the responsibilities and expectations of the roles
- The Deputy President (Education) is recommended that a robust training programme be coordinated in partnership with the Graduate School, of which training will be mandatory for all PhD Academic Representatives. The training package will include:
  - An induction session
  - A doctoral well-being session (delivered by the Graduate School)
  - A cohort-building session (delivered by the Graduate School)
  - Other sessions deemed appropriate by the Deputy President (Education) in consultation with the Education & Welfare team and the Graduate School
- The Deputy President (Education) is requested to develop mechanisms in partnership with the Graduate School to support cohort-building led by PhD Academic Representatives