

Minutes of the Imperial College Union
Clubs, Societies and Projects Board
3 November 2015
Room 1 & 2, 18:00

Deputy President (Clubs & Societies)	Ben Howitt
Deputy President (Finance & Services)	Chris Kaye
President	Lucinda Sandon- Allum
Deputy President (Welfare)	Jennie Watson
A&E Chair	Enric Juan Alocer
ICSM Clubs and Societies	Alex Compton
RCC Chair	Stephen Ball
RCSU Chair	James Badman
RSM Clubs and Societies	Esme Stallard
ACC Chair	Toni Semmence
Media Chair	Henry Harrod
CGCU Chair	Andrew Olson
Observers	
Student Activities Coordinator	India Jordan
Student Activities Manager	James Lindsay
Apologies, RSM President & RCSU Treasurer, SCC Chair	

1. Chairs Business

1.1 NAC & ADB Updates

- a) It is noted that the committees are yet to meet. Arrangements to meet will be made by the end of the week.

1.2. Upcoming Deadlines

- a) It is noted that there are no upcoming deadlines

1.3 Reminder of membership targets

- a) It is noted that clubs need 20 members to qualify as a society.

1.4 Unfilled Committee Positions

- a) It is noted that the Management Groups are to push for committee positions to be filled

1.5 Sports Review Update

- a) It is noted that a Cross campus survey will be going out, dates for this will be released in the future.

1.6 Fair usage Policy

- a) It is noted that a policy involving the usage of Union rooms and spaces in in process.
- b) It is noted that this process will be completed around February
- c) It is noted that if any clubs use Union spaces and want to be involved in the process, to contact Deputy President (Clubs & Societies)

2. Minutes of Meeting – 16 June 2015

- a) It is noted that UNICEF got moved to RAG, but there was not enough dialogue so UNICEF stayed with CAG
- b) The board then moved to a vote to accept the minutes as accurate

RESOLVED:

- 1) The vote passes and the minutes are accepted**

3. Minutes of Meeting - 20 October 2015

- a) It is noted that the final resolution for the redistribution of funds from the Magazine Club was for it to be kept within the Media Exec Account (point 3 of the minutes)
- b) It is noted that the ACC Treasurer present at the last meeting was Josh Pyrah and not John McDonnell
- c) The board move to a vote to pass the minuets as accurate with the amendments

Resolved:

- 2) The vote passes and the minutes are accepted with the amendments**

4. Matters Arising

- a) It is noted that finance reports will be sent
- b) It is noted that actions from the minutes are in process

4.1 Printing

- a) It is noted that, following the printing discussion in the last meeting, some members of the board have had further discussions on the allocation of printing
- b) It is noted that the board have made a commitment to continue to fund black and white printing for core activity for the remainder of the academic year

4.2 Access to Union Building

- a) It is noted that a further discussion was had regarding access
- b) It is noted that there are key volunteers from DramSoc and Media groups who need access to the Student Union Building
- c) It is noted that the issue has been resolved for now
- d) It is noted that the board are happy for this to be taken away

5. CSP FINANCE REPORT

- a) The Deputy President (Finance & Services) presents the finance report to the board

- b) It is noted that ICSMSU Careers should have been shut down.
- c) The board are encouraged to inform their clubs of the use of the Designated Members Fund (DMF)
- d) It is noted that there are some discrepancies regarding money carried over with the current DMF Policy

ACTION:

- 1. Deputy President (Finance & Services) is to close ICSM Careers and internally transfer the remaining money to ICSM Exec**
- 2. Deputy President (Finance & Services) is to close Magazine Club**
- 3. RCC Chair to produce a paper to make small changes to the DMF Policy**

6. TOURS FUNDING SPLIT

- a) The Deputy President (Clubs & Societies) outlines the tour funding split
- b) It is proposed to split the tour funding for the Winter, Spring, and Summer Tours into 27.5%:27.5%:45% of the ICTrust allocation for the academic year 15/16
- c) The board then moved to a vote to accept this proposal

RESOLVED:

- 1) The vote passes with one abstention**

7. WINTER TOUR APPROVALS

- a) The board look through the Tours Applications sheet
- b) It is noted that the Deputy President (Clubs & Societies) has made recommendations for the applications
- c) It is noted that for any clubs that are rejected, there will be a one week appeal period in which the club has to provide more information (no more than half a sheet) and explain their reasons to the board
- d) It is noted that the applications highlighted in green have been recommended by the Deputy President (Clubs & Societies) as legitimate tour applications. These are:
 - ACC Basketball
 - ACC Cycling
 - RCC Canoe
 - RCC Caving
 - RCC Mountaineering
 - RCSU Physics
 - ICSMSU Water Polo
 - SCC Model United Nations

- e) The board move to a vote to pass the tour applications highlighted green

RESOLVED:

- 1) The vote passes with one abstention.**
- f) The board then move to look at the applications which need further discussion. These are:

7.1 RCC Fellwanderers

- a) The board asks whether RCC Fellwanderers have been to this location before

- b) It is noted that the Lake District is a very wide area
- c) It is noted that the application is not specific in which part of the Lake District the tour will take place
- d) It is suggested to accept the tour on the basis that RCC Fellwanderers have not been to this location before
- e) The board then moved to a vote to accept this suggestion

Resolved:

2) The vote passes with one abstention

7.2 RCC Underwater

- a) It is noted that this tour application involves a very small amount of members
- b) It is noted that the board feel that this application has not been worked on enough
- c) It is noted that the board would like more information for the tour
- d) The vote then move to a board to accept or reject the application

Resolved:

3) The application was rejected with 5 abstentions

7.3 ICSMSU Exec

- a) There was a discussion on the eligibility of Management Group Execs going on tour
- b) It is noted that this discussion will be brought to the next meeting

7.4 Tour Dates

- a) It is noted that the tour dates do not make sense

ACTION:

1. Review of tour dates to be brought to the next meeting

7.5 Recommendations for applications to be rejected

- a) The board review the applications which have been recommended to be rejected
- b) It is noted that these rejected applications will go through an appeals process
- c) The board move to a vote to accept the rejected recommendations
- d) The board then move to discuss the queried applications

RESOLVED:

4) The vote passes with two abstentions

7.6 RCC Gliding

- a) It is noted that the tour is very expensive
- b) It is noted that it is cheaper to drive the glide up to the location rather than hire on site
- c) It is noted that a discussion of on basis of money without a budget is unfair
- d) The board move to a vote to accept the tour application

RESOLVED:

5) The vote passes with two abstentions

7.7 SCC Erasmus

- a) It is noted that SCC groups doing social activity goes against social purposes in policy, which is a contradiction to the nature of SCC clubs
- b) It is noted that this tour involves cultural activity
- c) It is noted that due to the location of the tour, this could be classed as a trip
- d) It is noted that the board feels that this application does not contain enough information
- e) It is note that the board would like more information regarding the spread of departments
- f) The board then move to a vote to reject the application with the right to appeal

RESOLVED:

6) The vote passes with two abstentions

7.8 ICSMSU Badminton

- a) It is noted that this is the same event as last year
- b) It is noted that they do not budget for it because around faculty of medicine academic dates
- c) It is noted that the club do not know if they can go until faculty release the dates.
- d) The board agree that this does not fall as something the club can budget for
- e) The board then move to a vote to accept the application

Resolved:

7) The tour was accepted with one abstention

7.9 RCC Funkology

- a) It is noted that Dance Company are going to the same event
- b) The board do not think this is a sufficient reason to not accept the tour application
- c) The board move to a vote to accept the tour application

RESOLVED:

8) The tour was accepted with one abstention

7.10 A&E String Ensemble

- a) It is noted that the application for this tour was late
- b) The board move to a vote to accept the late application

RESOLVED:

9) The vote was passed with one abstention

- c) It is noted that this tour is only for one night
- d) It is noted that this is a similar application to last year
- e) It is noted that last year's board voted to make it a tour
- f) It is noted that travelling on one night would increase costs
- g) The board move to a vote to accept the tour

RESOLVED:

10) The tour was rejected with 8 abstentions

ACTION:

- 2. Deputy President (Clubs and Societies) to ask club for full budget per member with and without stop over**

9. MANAGEMENT GROUP TRAINING SESSIONS

- a) It is noted that Deputy President (Clubs and Societies) is still working on the Management Group Training Sessions.

10. MANAGEMENT GROUP RESTRUCTURE

- a) It is noted that a paper was made last year and was ready to be approved
- b) It is noted that the board need to formalise the dates
- c) It is suggested that the board forms a working group to discuss the restructure
- d) The board are asked to contact the Deputy President (Clubs and Societies) if they would like to be involved in the working group.

11. ANY OTHER BUSINESS

11.1 RAG BRITISH HEART FOUNDATION

- a) It is noted that the RAG British Heart Foundation club is inactive
- b) It is proposed to close the club and donate the remaining funds to the British Heart Foundation
- c) The board move to a vote to accept the proposal

RESOLVED:

- 1) The vote passes with two abstentions**

11.2 ICMSU Heathrow

- a) It is proposed that the Union take a stance on the Heathrow expansion due to the expansion affecting the Heston training grounds.
- b) It is proposed to discuss this at the Clubs, Societies and Projects Board and then take a paper to council
- c) It is noted that the ACC Chair and ICMSU Clubs and Societies are to make paper, bring to the Clubs, Societies and Projects Board and then discuss this at council.

11.3 Media

- a) The Media Chair proposes a paper to be brought to Union Council to discuss the Trustee Board Chair
- b) It is noted that if anyone would like to comment, to email the Media Chair

8. Budgeting Policy - Key Issues

8.1 Split of CSPB

- a) It is noted that some decisions within budgeting do not affect the full board
- b) It is noted that clubs may have specific issues relating to them so it is not understood that the only exception will be with sporting clubs.
- c) It is noted that the old system of Management Group allocations did not work in the past
- d) It is noted that final decisions would go to the board, this proposed process would help with the length of the meetings and quality of discussion

- e) It is questioned what would happen if there is a disagreement between two boards, who would have the final decision?
- f) It is noted that this decision would delay the process
- g) It is noted that splitting sport and non-sport is something that is already done through the allocation of money money for ground hire etc.
- h) It is noted that this seems to be an argument of timing
- i) It is questioned how the monetary split would work
- j) It is suggested that the board would wait until the budgets came in in January
- k) It is suggested that clubs might appeal the split
- l) It is noted that the appeals would go to the entire board, where only half of the board know the issue (if there is a split)
- m) It is noted that the Sports Strategy is looking into how clubs are funded
- n) It is noted that going forward, this could mean that funding could be taken away
- o) It is suggested that larger clubs in both groups might drastically impact the funding for the rest of the clubs
- p) It is noted that there has not been much consultation with clubs regarding this
- q) The board move to accept the proposal

RESOLVED:

- 1) The vote does not pass with 5 against and 3 abstentions and gets brought forward to the next meeting**

RESOLVED:

- 2) The board will discuss this with their Management Group clubs and vote to consider this decision at the next meeting**

8.2 Priorities for funding schema

- a) It is noted that some of the priorities are vague
- b) It is noted that this is to provide a framework for the discussion
- c) It is noted that a similar process was used last year but was not given a set order
- d) It is suggested that too much ranking could affect the budget application quality
- e) The board move to a vote to accept the proposed priorities as a guideline

RESOLVED:

- 3) The vote passes with the proposed amendment to change 'want' to 'priority' (or another word) and passes with three abstentions**

8.3 Approach to high cost activity

- a) It is noted that there is an argument over engaged members. For example, Squash has loads a lot of members but only 25 engaged
- b) It is noted that if we base grant allocation on membership target, it is not benefitting engaged members for specific examples
- c) It is suggested to add a line to the budgeting applications which specifies how many members it would benefit
- d) It is noted that this would create a system that punishes clubs who are honest
- e) The board move to vote to make a decision on this in the budgeting policy

RESOLVED:

4) The vote passes with four abstentions

8.4 High SGI and DMF

- a) It is noted that this will not be taken into account unless it is justified

8.5 The approach to College funding & sponsorship

- a) It is noted that this decision will be taken offline

8.8 Inflation

- a) It is proposed to accept the rate of inflation proposed by Deputy President (Clubs and Societies) and Deputy President (Finance and Services)
- b) The board move to a vote to accept the proposal

Resolved:

5) The vote passes

8.11 Funding for Specific Members

- a) It is proposed to defer this discussion until the next meeting
- b) It is noted that the rest of the points will be considered offline

Meeting ends at 20:00