



Minutes of the Imperial College Union
Clubs, Societies and Projects Board
20 October 2015
Room 1 & 2, 18:00

Deputy President (Clubs & Societies)	Ben Howitt
Deputy President (Finance & Services)	Chris Kaye
A&E Chair	Enric Juan Alocer
RCSU Chair	James Badman
RAG Chair	Will Daubney
RSM Clubs and Societies	Esme Stallard
ACC Chair	Toni Semmence
ACC Treasurer	John Pyrah
Media Chair	Henry Harrod
CGCU Chair	Andrew Olson

Observers

Student Activities Coordinator	India Jordan
Student Activities Manager	James Lindsay

1. CHAIRS BUSINESS

1.1 NAC / ADB Updates

- a) It is noted that the dates for the New Activities Committee is the 26 January
- b) It is noted that that the dates for the Activities Development Committee is the 21 January

1.2 Upcoming deadlines

- a) It is noted that the Tours deadline is 19/01/2016

ACTION:

- a) Deputy President (Clubs and Societies) to check the tour date on eActivities

1.3 Membership Targets

- a) The Deputy President (Clubs and Societies) talks the board through membership targets
- b) It is noted that The Deputy President (Finance and Services) will be representing CAG during budgeting.

1.4 Unfilled Committee Positions

- a) It is noted that there are unfilled positions on the CAG and OSC Exec committee's

1.5 Refresher's Fair

- a) It is noted that the Refresher's Fair will be on the 27 January 11:00 – 15:00

2. MINUTES OF MEETING – 17 NOVEMBER 2015

- a) The board review the minutes from the last meeting
- b) The board then moved to a vote to accept the minutes as accurate

Resolved:

- a) The vote passes

3. MATTERS ARISING – NONE

4. FINANCE REPORT

- a) The Deputy President (Finance and Services) talks the board through the finance report
- b) It is noted that SCC Finance are working to reduce their SGI

5. MANAGEMENT GROUP REPORTS

- a) It is noted that the Management Group reports will be available to complete via eActivities

6. BUDGETING TRAINING

- a) It is noted that training on budgeting is happening now
- b) The Deputy President (Clubs and Societies) reminds the board to ask clubs to attend

ACTION:

- a) The Deputy President (Clubs and Societies) and the Student Activities Coordinator to book rooms for budgeting

ACTION:

- a) The Deputy President (Clubs and Societies) to forward the CSPB Budgeting email

Meeting ends at 6:45pm.