

ERB Action Tracker

Item	Action	Owner	Update	Status
February				
Feb - 6	PL to meet with DepSocs presidents to discuss SocOff	PL		
Feb - 7	PL to meet with AK and DepSocs presidents to discuss strategy for MAD further	PL and AK		
March				
Jan - 13	TW & RZ to chat via email about model answers	TW and RZ		
Jan - 3	PL to email a reminder about exam grades and marks	PL		
November				
Nov - 6	PL, SY, and AK to meet and discuss options and present concrete proposals with implications to next ERB. Looking at timeframes election period currently, breaking up elections to depts.	PL, SY and AK		
Nov - 10	Can all Dep Reps send information to PL about what individual depts are doing	Dep Reps		
October				
Oct -1	AAO reports to be handed in by 22 January 2015	JM, ET, ZH	RCSU, RSM reports received, missing CGCU report	
Completed				
Feb - 8	SY to send ERB a reminder regarding Women @ Imperial	SY	Email was sent	Completed

Jan - 1	PL to send out Panopto usage report to AG if possible	PL	Report was sent	Completed
Jan - 3	PL to contact members of ERB and set up UROP focus group.	PL	UROP focus group convened 04 March	Completed
Jan - 5	Dep Reps to push the SACAs	Dep Reps	Emails were sent	Completed
Jan - 5	SY to find out if it is possible to nominate this lecturer	SY		Completed
Jan - 11	SY to send info to Dep Reps on education day	SY	Email was sent	Completed
Jan - 12	SY to email ERB members about Rep Conference and topics	SY	Email was sent	Completed
Nov - 5	AK to contact Dep Reps about Operational Excellence to take these conversations forward	AK	Discussion was taken away from ERB and instead ICU is collaborating with College on OE	Completed
Nov - 7	PL to send out invitation. Dep Reps to collect 3 key issues from SSC meetings	PL and Dep Reps	Email was sent, 3 key themes were sent and date was sent out	Completed
Nov - 8	PL, SY, AK to create report on IROP / UROP cost	PL, SY, AK	Action point changed to setting up a focus group, see Jan - 3	Completed
Nov - 10	PL to invite Dep Reps to discuss with Library	PL	Email was sent	Completed
Oct - 4	PL to investigate the reasoning to Imperial starting so late.	PL	Early start was an exception, in the future it will start earlier	Completed
Oct - 8	PL, SY and AK to clarify plans for SACAs and circulate with Dep Reps.	PL, SY, AK	Email was sent	Completed
Oct - 10	PL to send out ICT Forum details	PL	Email was sent	Completed