

## **Deputy President (Education) Report**

*A report by Douglas Hunt*

Between 10/11/12 – 28/11/12 I have been up to the following:

### **International mobility survey**

The international mobility survey was launched on 9/11/12 and I coordinated the promotion of the survey via the academic representation system, the Felix and walkway posters. The participation rate is at least 9.4% for undergraduates (if you don't include Medicine) and Mathematics got the highest participation rate with at least 16.5%. I plan to work with a member of Union staff in producing a public report and recommendations on what student demand is.

### **Collecting "You Said, We Did" examples**

I have been collecting and confirming "You Said, We Did" examples that highlight the success of the academic representation system on a departmental/course level. These have been out on posters, departmental TV screens and the Union website.

### **Rep Week**

I have been organising the first Rep Week of the year and have so far managed to get around 260 suggestions from students (only half way through the week and last year we got 347). I will email course specific suggestions to the Academic Representatives, who can choose to bring up certain issues. I also secured "freebies for a suggestion" from Teach First and Relentless. I plan to run another Rep Week that coincides with the NSS in February.

### **Student-ICT Forum**

I organised the first Student-ICT Forum of the year, which gave each faculty (both UG and PG) a chance to raise any suggestions on what ICT could do to improve the student experience, while ICT could run potential future projects past us. I have typed up the minutes and there are 2 blogs about this online.

### **Dinner with Pro-Rector (Education)**

I partially organised a dinner with the new Pro-Rector Education and the academic representatives (both UG and PG). I found this quite beneficial and they will be held on a termly basis. In the future though, the postgraduate and undergraduate representatives will have separate dinners to raise points that apply specifically to their cohort.

### **Meeting with AWOs and AO**

I organised a meeting with the GSA AWOs and the undergraduate Academic Affairs Officers/Academic Officers to have a general catch-up. We also discussed where we think the College should invest more resources to improve the student experience.

### **Representation Coordinator**

I was part of the interview panel for the vacant role of representation coordinator. This involved reading through numerous applications, shortlisting the best candidates for interviewing and spending a working day interviewing them.

### **Membership of the Education and Representation Board**

Since the new constitution has been passed I have compiled the membership of the Education and Representation Board using both the bye-laws and the constitution. I plan for ERB to meet up and to discuss what we think Imperial's strategy should be with respect to education and present our views to the Pro Rector (Education).

### **SOLE pop-ups**

I raised the idea of pop-ups appearing on College computers on logon in the second week of SOLE to ICT. These will only appear to students that have not filled it in and will stop when they finish SOLE. I have worked with the Pro Rector (Education) and the Dean of Students (Learning and Teaching) on the wording and this should start on December the 11<sup>th</sup>. If this does not happen for Autumn SOLE, I will make sure it is implemented for Spring SOLE.

### **Attended various College meetings and committees**

- 12/11/12 – Student Centric Kick Off Board Meeting Placeholder
- 13/11/12 – Met with Inkeri Voutilainen, Undergraduate Liaison Officer - Mathematics
- 13/11/12 – Met with Eryl Price, Head of Co-curricular studies
- 14/11/12 – NSS meeting with Jo Harlow (Registry) and Communications (John-Paul Jones)
- 14/11/12 – Mathematics Staff Student Committee (UG & PGT)
- 14/11/12 – Engineering Studies Committee
- 15/11/12 – Meeting with Pro Rector (Education) and Registry about surveys
- 15/11/12 – Hosted the Autumn Student-ICT Forum
- 15/11/12 – Master's Quality Committee (Business, Engineering & Physical Sciences)
- 15/11/12 – Dinner with the Pro Rector (Education) and academic representatives
- 19/11/12 – Met with ICT and registry about SOLE being launched on the Imperial Mobile App.
- 19/11/12 – Master's Quality Committee (Humanities, Life Sciences and Medicine)
- 20/11/12 – Quality Assurance and Enhancement Committee
- 21/11/12 – Faculty of Engineering's Dep Rep and Year Rep lunch
- 21/11/12 – Undergraduate Admissions Committee
- 21/11/12 – Met with the Pro Rector (Education)
- 22/11/12 – Strategic Education Committee
- 23/11/12 – Met Adrian Hawksworth from Registry
- 26/11/12 – Medical Studies Committee