



MINUTES OF THE PROCEEDINGS
of the sixth ordinary meeting of
the
Clubs and Societies Board
of the
Imperial College Union
in the 2010-11 Session

The meeting of the Clubs and Societies Board was held in the Union Building on 28th February 2012 at 6.30pm
in the Union Dining Hall

PRESENT:

Deputy President (Clubs & Societies) – Chair	Henry	Whittaker
President	Paul	Beaumont
Deputy President (Finance & Services)	Stefan	Nubert
Deputy President (Welfare)	Becky	Lane
CGCU Representative	Justin	Chan
ICSMSU Representative	Dariusz	Hassanzadeh-Baboli
RCSU Representative	Ryan	Brown
RSMU Representative	Kieron	Creagh
Silwood Park Representative	Dom	Andradi-Brown
Arts and Entertainment Board Chair	Adam	Funnell
CAG representative	Saber	King
RAG representative	Callum	Kirk
Athletic Clubs Committee Chair	Jake	Woods
Media Group representative	Slobodan	Radosavljevic
Overseas Students Committee Representative	Wasim	Khoury
Recreational Clubs Committee Chair	Joe	Rumer
Social Clubs Committee Chair	Lucy	McGregor
<u>Permanent Observers</u>		
Student Activities Manager	Anthony	Crowther
Governance and Administration Manager	Rebecca	Coxhead
Student Activities Coordinator	Kate	Colthurst

OBSERVERS:

Temi Ladage CGCU President James Tsim RCSU President, Plabon Saha RCSU President elect, Isabel Fenton Silwood President Helen Philips Silwood rep, Chew Shen Liew ACC Treasurer, Shiv Vohra ICSMSU President, Rahul Ravindran ICSMSU Treasurer, George Goldstein, A&E Treasurer, Matthew-Louis Chang OSC Rep Treasurer, RCC Treasurer, Gemma Milman RCC Treasurer, Mithila PatkunanSCC Treasurer, James Sudlow GSA rep, Maryam Habibzay GSA President, Stephen Ball, Cassandre Epps, James Holt, Mazda Rustomji Motor club

APOLS: Deputy President (Education) Doug Hunt

1. **CHAIRS BUSINESS – none**
2. **MINUTES FROM LAST MEETING – 22nd January 2012**

RESOLVED:

- 1) **To pass the minutes as a correct record.**

3. **MATTERS ARISING – none**

4. RCC CONTINGENCY REQUEST

RECEIVED: The paper was presented by the RCC Chair

NOTED:

- a) It was agreed to move this agenda item to the next meeting of Clubs & Societies Board.

RESOLVED:

- 1) To move the RCC Contingency Request to the next meeting of Clubs & Societies Board.**

5. BUDGET APPLICATIONS

NOTED:

- a) The rules of the meeting were agreed as follows:
 - i. Only one person to speak at a time.
 - ii. Only speak once the chair has invited you to speak.
 - iii. The chair may move items to the vote.
 - iv. If you wish to make a point, raise your hand and the chair will note your name.
 - 1. First offence- verbal warning
 - 2. Second offence- expulsion from the meeting for a period of time at the discretion of the chair
 - v. Any points made must be new and brief.
 - vi. If a proposal is made and seconded it will move to a vote immediately no more points may be made until the vote has been made.
 - vii. You may freely second a proposal.
 - viii. No texting during the meeting
 - ix. No alcohol is permitted during the meeting this will result in expulsion from the meeting for a period of time
 - x. The Chair may call a break in the proceedings and will specify the length.
 - xi. No swearing or shouting
 - 1. First offence- verbal warning
 - 2. Second offence- expulsion from the meeting for a period of time at the discretion of the DPCS
 - xii. No personal attacks
 - 1. First offence- verbal warning
 - 2. Second offence- expulsion from the meeting for a period of time at the discretion of the DPCS
 - xiii. These rules cannot be amended, recalled or corrected during the meeting, except by the chair.

- b) The committee moved to a vote to ratify the discussion that took place at the informal pre meeting on the Tuesday. The vote is as follows:

FOR	14
AGAINST	2
ABSTENTION	0
Passes	

RESOLVED:

- 2) CSB cannot fund the following;**
 - i. Items CSB Grant cannot be spent on, food & drink, social activities.**
 - ii. New equipment which can be funded from Harlington, or SGI**
 - iii. Publicity and printing costs.**
 - iv. Those budgets that had insufficient detail**

- v. **Wilson House**
- vi. **Questionable lines**

- c) In regards to the Motor Clubs the following points were raised.
- i. The rise in the request is justified by the increase in the cost of equipment.
 - ii. A reduction was received last year.
 - iii. The whole budget has been spent this year and it is only halfway through the year.
 - iv. Vehicles will be taken off the road if they can't be maintained.
 - v. Income can't be generated due to the restriction on the category of vehicle they are which is dictated by the insurance.
 - vi. When used for events, donation and cost of fuel is requested to be paid.
 - vii. Members cover a lot of costs.
 - viii. Jez's insurance has gone down but Clem's has increased.
 - ix. They are insured as part of the Union's minibus fleet.
 - x. An insurance contingency is also being requested.
 - xi. The committee moved to a vote to allocate £4500 to the Motor Clubs that must be split between the 3 clubs. The vote is as follows:

FOR	13
AGAINST	0
ABSTAIN	3
- Passed

RESOLVED:

3) To allocate £4500 to be distributed between the Motor Clubs.

- d) In regards to the funding for Silwood, the following points were raised.
- i. It is difficult to budget for next year as it is not known which activities will take place as the intake of students is transient due to the nature of masters course and as such do not know what activities the incoming students want to undertake.
 - ii. The presented budget is realistic in the view of the Silwood Committee but the amounts will be transferred between categories next year.
 - iii. There is a bigger intake of students next year. – College have projected 30 extra students.
 - iv. Harlington Trust funding is not a viable option due to the activity not being guaranteed to take place annually which Harling want to see demonstrated.
 - v. Ultimately the Union is trying to grow the PG community.
 - vi. It was proposed to allocate £3700 in total to Silwood and have this amount ringfenced so that it cannot be increased/decreased later in the meeting. The vote is as follows:

FOR	13
AGAINST	2
ABSTAIN	
- Passed

RESOLVED:

4) To allocate £3700 to Silwood and ringfence this amount.

8.1 Tabled cuts

NOTED:

- a) It was suggested to remove contingency and suggest that the Executive Committee set the amount.
- i. It was pointed that this is high risk as Executive Committee could zero budget contingency.
 - ii. It was agreed that Contingency has been centralised at CSB; taking away contingency from Management Groups (MG's).

RESOLVED:

5) Contingency is held centrally by Clubs & Societies Board and not by MG's for 2013/14.

- iii. It was suggested that there could be a subcommittee set up of CSB to consider contingency applications.
- iv. Historically over the past few years, there has been contingency underspends in MG's.

- v. It was suggested that contingency be removed from CSB in its entirety and the vote is as follows:

FOR	1
AGAINST	12
ABSTAIN	2

 Falls
- vi. It was proposed that £4000 be held centrally for all MG contingency requests and the vote is as follows:

FOR	11
AGAINST	2
ABSTAIN	1

 Passes

RESOLVED:

6) To allocate £4000 to be held by Clubs & Societies Board for all MG contingency requests for 2013/14.

- b) The committee were asked to accept the extra information provided by Felix however the committee refused to consider the information.
- c) ICSMSU cuts were considered and the following was discussed:
 - i. The equipment is cheaper to buy than to fix.
 - ii. It was suggested they apply to Harlington.
 - iii. It was suggested a cut of £3479.61 was cut from ICSMSU however the vote was over turned due to their not being enough opportunity for the ICSMSU to respond.
 - iv. Harlington is not a guaranteed source of income for CSPs.
 - v. ICSMSU took a voluntary cut of £1500.
- d) In regards to Media cuts, the following was discussed:
 - i. There is no guarantee that the west wing basement redevelopment is going ahead.
 - ii. Felix is currently running at a loss and funding is essential for its existence.
 - iii. To not print IScience and Phoenix would be extremely detrimental.
 - iv. A vote to remove £1900 from Media was held and the vote is as follows:

FOR	13
AGAINST	0
ABSTAIN	1

 Passes

RESOLVED:

7) To remove £1900 from Media.

- e) The CGCU President expressed his concern that the cuts made to CGCU at Tuesday's meeting were excessive.
 - i. It was pointed that the cuts were made due to insufficient information and they had the opportunity to dispute the cuts then.
- f) In regards to the RSM, the following was discussed:
 - i. Participation in the RSM has increased is projected to increase next year.
 - ii. Next year is an away match which will cost more, however it was highlighted that this argument was made last year when the match was at home and as such doesn't hold.
 - iii. The money would be used to subsidise spectators.
 - iv. The RSM took a voluntary cut of £2500 and it was suggested that another £2500 was removed and the vote is as follows:

FOR	10
AGAINST	3
ABSTAIN	2

 Passes

RESOLVED:

8) To cut £5000 from RSM

- g) In regards to ICSMSU, the following was discussed:
- i. The effect of the loss of Wilson House is extremely detrimental and they have lost the ability to raise revenue through the selling of refreshments.
 - ii. The Board moved to a vote to cut £1000 and the vote is as follows

FOR	5	
AGAINST		10
ABSTAIN		1

 Falls
- h) In regards to the RCC, the following was discussed:
- i. The clubs budget submissions has been heavily scrutinised by the Chair and Treasurer and the budgets presented, in their opinion are fair and reasonable.
 - ii. The RCC has experienced an influx of new clubs.
 - iii. It was highlighted that there are clubs which are highly overfunded, however it was argued that the activity is costly by nature; gliding, underwater etc.
 - iv. The subsidy is high, it was stated, but members contribute a lot themselves.
 - v. There is a rise in demand on minibuses with the extra clubs and the request proposed is realistic.
 - vi. The Capital Expenditure Plans, where clubs are able to save up for expensive resources have been removed which is effected clubs.
 - vii. It was proposed to remove £7080 from the RCC and the vote is as follows:

FOR	15	
AGAINST		1
ABSTAIN		0

 Passes

RESOLVED:

9) To remove £7080 from RCC

- i) In regards to the ACC, the following was discussed:
- i. The ACC Chair stated that clubs that submitted poor budgets, static memberships or reduced memberships have already been heavily cut.
 - ii. The ACC took a voluntary cut at £1228.
 - iii. It was proposed that the ACC take the cut of the total amount required to bring the requests to match the amount available however this was rejected.
 - iv. Football has requested 1 extra minibus a week due to the increase in participation.
 - v. The ACC took a voluntary cut of £186 as an affiliation for Boat Club.
 - vi. It was suggested to fund Football as the same amount as ICSMSU Football however this was disregarded as it was highlighted that ICSMSU Football receives funding from Sport Imperial.
 - vii. The Board moved to a vote to cut ACC by £8528 and the vote is as follows:

FOR	10	
AGAINST	3	
ABSTAIN	3	

 Passes
 - viii. The vote was disregarded at this point as was deemed not proportional.
 - ix. It was suggested to cut £1900 from golf and £2515 which is for affiliation. It was stated that the sailing affiliation is actually an affiliation for the club rather than per person. The Board moved to a vote to cut £615 from sailing for affiliation but this fell. It was suggested that golf participate at a more cost effective course however it was clarified that BUCS dictate which courses can be used. It was pointed that they compete in BUCS but do not get UCS points. The Board moved to a vote to cut £1900 from Golf however this fell.
- j) In regards to RAG, the following was discussed:
- i. RAG should be self-funding – ICSMSU RAG is self-funding.
 - ii. RAG has applied to Harlington for funding.
 - iii. Asking for 50% of conference fees. Those who attended this year found it extremely helpful and is an opportunity to meet sponsors and network.
 - iv. The Board had concern with the amount of members attending.
 - v. It was acknowledged that RAG has done an outstanding job this year in fundraising.
 - vi. A voluntary cut of £200 was made at this point.
 - vii. Sponsorship for conference attendees can't be sought.

- viii. It was suggested that 1 member be funded to attend however it was explained that this wouldn't be beneficial as there is too much to do at the conference for just one person.
- ix. It was suggested to zero fund rag however this fell.
- x. It was suggested to fund 3 delegates to attend the conference and cover some travel expenditure which equated to £357. The vote is as follows:

FOR	11
AGAINST	2
ABSTAIN	1

 Passes

RESOLVED:

10) To fund RAG £357 for 3 delegates to attend the RAG conference which will also cover some travel expenses.

- k) At this point, a proposal to cut £1590 from A&E was proposed and the vote is as follows:

FOR	11
AGAINST	1
ABSTAIN	2

Passes

RESOLVED:

11) To cut £1590 from A&E

- l) The Pilot Club was created at NCC on the basis that they won't receive any further funding and as such it was agreed that £1033 be removed from the RCC.
- m) It was proposed and agreed to remove £500 from the OSC.
- n) In regards to CAG, the following was discussed:
 - i. It was suggested to zero fund.
 - ii. CAG don't receive any other source of funding.
 - iii. RAG & CAG have in the past been earmarked for funding and it was suggested that CSB should not be funding them – it should be Executive Committee.
 - iv. It was suggested that £500 be cut from Raincatcher, however this was then withdrawn.
- o) It was suggested that ICSMSU Sub Aqua and Mountaineering be cut as the activity is duplicated to what the RCC clubs undertake.
 - i. It was explained that the ICSMSU have different timetables which do not allow them to undertake training and activity alongside the RCC.
 - ii. It was stated that ICSMSU Mountaineering have had funding reduced and Sub Aqua are only receiving pool hire funding.
 - iii. Sub Aqua offer medic specific activity.
 - iv. It was reminded that the Trustee Board actioned that the Sub Aqua and Underwater clubs must investigate the option to merge and it appears that this has not occurred.
 - v. It was suggested to cut £1350 from ICSMSU and the vote is as follows:

FOR	10
AGAINST	2
ABSTAIN	3

Passes

RESOLVED:

12) To cut £1350 from ICSMSU.

- p) It was suggested to cut 3.06% from all clubs who failed to submit the required information however this fell.
- q) It was suggested to cut from RSM for personalised kit, however it was clarified that the kit is not personal, it is owned by the RSM and used in following years.
- r) It was proposed to take the remaining amount from CSB Contingency.
 - i. Contingency is £3500 over the amount of previous years.
 - ii. It was agreed to remove £3783.01 from CSB contingency with 2 members abstaining.

RESOLVED:

13) To cut £3783.01 from CSB contingency.

s) At this point the figures balanced and the meeting closed. The final figures are as follows

MG	Allocations
A&E	13157
ACC	£135,866.26
CAG	£2,706.10
CGCU	£4,441.64
ICSMSU	£52,474.20
Media	£8,762.50
OSC	£4,275.00
RAG	£357.00
RCC	£67,091.49
RCSU	£2,389.80
RSM	£6,038.00
SCC	£3,491.00
Silwood	£3,700.00

Meeting closed 10.50pm

Approved as a correct record at a
meeting of the Clubs and Societies Board

on _____ 2012/13

_____ Chair of the Meeting