

Imperial College Union  
**Deputy President (Finance & Services) Council Report**  
*A note by the DPFS – Michael Foster*

**Online Finances**

Many aspects of club finances and administration are continuing to move online. Internal Charging, Transaction Corrections and Funding Redistributions have gone online, and there are plans to do the same with Credit Card Purchase forms. Additionally, aspects of online club administration that have previously been handled by other systems are now being moved to eActivities, including shop product requests, activity registration and entries to the What's On calendar, as well as minibus and coach requests. Refinements to the system have also been made, allowing financially responsible officers to have more oversight and control of their club finances from eActivities.

**We Are Metric**

16 applications for We Are Metric nights in the Spring Term were received. At the time of writing, the applications have not been assessed and approved.

The nights run in the Winter Term have been very successful, with a large variety of themes attracting various student groups and allowing Metric to be used by many more people.

**Entertainments Strategy Working Group**

I will be forming an Ents Working Group as a subcommittee of the Executive Committee, in response to feedback received through the NSS. It requires at least one representative from Council, so if anyone should wish to contribute, I will gladly accept volunteers. Please let me know if you wish to join by emailing me at [dpfs@imperial.ac.uk](mailto:dpfs@imperial.ac.uk).

**Club Budgeting**

Club budgeting is currently being planned, and will be run similarly to last year. The system for clubs to submit their budgets will open on Monday 9 January.

**Commercial Services Manager**

I sat on the interview panel for a new Commercial Services Manager. Six candidates were interviewed. An appointment has been made, pending final confirmation.

**Safe Usage**

I have learned that some groups are using safes other than the Union safes to store money over long periods. This presents a problem, as these safes are not insured against theft. It also contravenes current Union policy with regards to use of safes and the paying-in of money raised. I will be investigating the possibilities of allowing groups to use separate safes, and what protections need to be put in place for the safe and insured storage of this money. However, all clubs are still required to pay any money raised into the bank.

**Leave**

I was on leave from 28 November to 2 December. I will also be on leave from 19 December to 6 January.