

Council
12th December 2011

Imperial College Union
Council Report
By Monya Zard, Deputy President (Clubs & Societies)

CSB

Over the past two CSB meetings we have approved several papers. The new Food Rules have been approved and will shortly be circulated to Clubs, Societies & Projects and inserted into the eLearning. The proposal for online eActivities Constitutions has been accepted, and suggestions to tighten up the wording have been accepted. These should come online in the Spring term due to on-going improvements to the finance system taking priority.

Management Group reports were accepted at the last meeting and have proved useful in highlighting common issues faced by clubs, the most prominent of which is storage. I will be working with Management Groups to try to resolve the issues highlighted. I have asked Management Groups to look for clubs which are not doing well in an effort to make dormant those which are no longer active.

Space Audit

I have had two meetings with the General Manager and Central Services Manager to assess the spaces we have in the Union Building and how these can be better used. This includes storage spaces, multi-use spaces and designated club spaces. We are in the process of drawing up a 'roadmap' for the reorganisation and repurposing of the space available to us. I hope that this will lead to more intelligent use of the space we have in our building, and in particular better use of storage space, although it will not be a quick process. A consultation with clubs should begin over Christmas.

New Clubs/Closed Clubs

At the previous NCC two new clubs were created, these are Skateboarding/BMX Club and Podcasting Club. The Welsh club has asked to be closed due to lack of interest and inactivity, this has been processed and refunds given to members.

E-mails

I have received a rise in the number of queries I am getting from Clubs, Societies & Projects. While some of these are appropriate to address to me, many are not and many CSPs seem to be only just doing things that should have been done months ago, which is fairly concerning.

There are a number of clubs which are frozen for not handing in documentation and although Management Groups are chasing them it does not seem to be having the desired effect. I am considering whether frozen clubs should be locked out of the room booking system, as an incentive to complete necessary training and paperwork.

Online Finance Drop in Sessions

These took place over the course of a week and although there were less people than I anticipated, Michael and I were able to answer some specific queries that clubs had.

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External Speakers and College Space Bookings

After issues arose two weeks ago with a room booking being passed from one club to another via College, without going by security, several areas which need tightening up have come to attention. There are the online room booking form, the process for changing bookings once they are approved and also a closer look at how events and external speakers are assessed.

New Staff

Sadly for us, our Club Operations Coordinator Olle Akesson is leaving us after the New Year and we wish him luck in his new role and in his new engagement! We are currently in the process of recruiting for two new positions after a slight restructure of the Membership Services roles. These will be a Student Activities Manager and a Membership Services Administrator. Hopefully with a greater support team we will be better placed to help Clubs, Societies & Projects achieve their goals.

Leave

I took 3 days of annual leave, a half day on Friday 25th November and a full day on Monday 28th, and the same again on Friday 30th November and Monday 2nd December.