



MINUTES OF THE PROCEEDINGS
of the tenth meeting of
the Executive Committee
of the Imperial College Union
in the 2011-2012 Session

The meeting of the Executive Committee was held in meeting room 6 of the
Union Building on the 3rd May at 12.30pm

Present:

President - Chair	Scott Heath (SH)
Deputy President (Finance & Services)	Michael Foster (MF)
Deputy President (Education)	Jason Parmar (JP)
ICSMSU President	Suzie Rayner (SR)
RCSU Representative	Paul Beaumont (PB)
Permanent Observer:	
General Manager	Joe Cooper (JC)
Governance and Administration Coordinator	Rebecca Coxhead (RC)

Observers: Stefan Nubert

Apologies: Deputy President (Clubs & Societies) Monya Zard (MZ), Deputy President (Welfare) Nicolas Massie (NM), CGCU President Jacky Kwan (JK), RCSU President Luke Kanczes (LK), GSA Chair Robert Tang, CSB Representative Chandana Shankar (CS), CSB Representative Richard Simons (RS), RWB Representative Steven Tran (ST), General Manager Joe Cooper (JC), Honorary Senior Treasurer Colin Kerr

1. CHAIRS BUSINESS

NOTED:

- a) The Representation and Welfare Board representative Mikhail Nikitin has stepped down due to academic commitments over the next term meaning that he will be unable to attend a large number of Executive Committee meetings.

2. MINUTES OF LAST MEETING – 22nd March 2012

RESOLVED:

- 1) To pass the minutes.

3. MATTERS ARISING

NOTED:

- a) The Deputy President (Clubs & Societies) is still to bring the Fusion debrief to the next meeting of Executive Committee.

4. SABBATICAL UPDATES

Deputy President (Finance & Services)

NOTED:

- a) Meeting with Breweries with the Commercial Services Manager to assess the Unions beverage suppliers.

5. MARCH 2012 MANAGEMENT ACCOUNTS

RECEIVED: The accounts were presented by the Deputy President (Finance & Services)

NOTED:

- a) The accounts have the midyear budget reforecast for comparison.
- b) Overall the surplus is very good position.
- c) CSP's are still not spending their money however this is being monitored.
- d) Commercial Services is performing strongly.
- e) A cost analysis exercise in consumables prices is currently being undertaken for commercial services; bars and catering.
- f) Catering has done very well which is in part to controls being put in place with expenditure.
- g) Reynolds is on track to break even.
 - i. Trying to incorporate Reynolds in the breweries negotiations to get a bulk purchase deal.
- h) Ent's staff costs are extremely high.
 - i. The poor ticket sales for Easter carnival in part was due to the decision being made not to clear the bars to have people re enter later as the bars were extremely busy and it seemed detrimental to turn out paying customers and as such this is reflected in the bar take.
- i) Beit conference and retail have performed well.
 - i. The low sales in retail are being balanced against low expenditure.
- j) Membership Services 'other events' income is balanced against 'income other' which is essentially an internal transfer.
- k) The committee recommended passing the presented accounts.

RECOMMENDATION:

- 1) To pass the presented accounts.**

6. TANKARD ENGRAVING

RECEIVED: The paper was presented by the President

NOTED:

- a) ICU tankards have very definite specifications.
- b) Not all clubs have tankards and so essentially public money is being spent to benefit a select number of members.
- c) There are limitations with keeping the tankards in the bar where as it is, space is already exhausted.
- d) There are a number of tankards that are in the bar that are not in use.
 - i. It was suggested that maybe students do not know of these tankards existence.
 - ii. It was agreed that that it is important for alumni relations to have access to these tankards and tankards that have not been used for a long time can be put in to easily assessable storage.
- e) The passing on of the fixed cost disadvantages smaller clubs.
- f) The direct charging will encourage clubs to take stock of tankards that they have.
- g) It was agreed that committee were of the opinion that Direct Charging, where the Union charge each society for the engraving they receive was the best way forward.

- i. It was agreed that the Union will give clubs the opportunity to come and assess what tankards they wish to have in circulation in the bar and which they want to archive. This must be done within a specified timeframe.

RECOMMENDATION:

- 1) **That the Union shall direct charge clubs for any engraving that they wish to have on tankards and give clubs the opportunity to assess what tankards they wish to have in circulation in the bar and which they want to archive. This must be done within a specified timeframe.**

7. DISSOLUTION OF THE ENTS COMMITTEE

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) In the Deputy President (Finance & Services), the committee has been an obstacle to clubs as the process can be construed as daunting and confusing.
 - i. The Deputy President (Finance & Services) acknowledged that the committee members have been extremely engaging and constructive and this paper is not reflection on their capabilities.
- b) The Ents committee is not the most efficient tool for gauging student feedback; Executive Committee, Council and anecdotal evidence has been more useful this year.
- c) It was suggested that more structure should be given to the Ents working group and should be meeting more frequently.
- d) The Union is moving toward implementing an annual student satisfaction survey and a comments and complaints procedure.
- e) A new POS system in the commercial areas will be able to produce data that can be analysed.
- f) Currently the 'We are Metric' nights are not oversubscribed and the Union are thinking to open them up to other nights in the week.
- g) The decision on how the nights are allocated will be discretionary.
- h) It was acknowledged that Ents needs to improve and student feedback is vital but the current Ents committee structure is not the most efficient way to gain this.
- i) The committee were unanimously in favour of dissolving the Ents Committee.

RECOMMENDATION:

- 1) To dissolve the Ents Committee at the end of 31st July 2012.

ANY OTHER BUSINESS

- a) JC will be circulating the draft Strategic Plan to the committee for comment.

The meeting closed at 1.10pm

Approved as a correct record at a meeting of the Executive Committee on

_____ 2011/12

_____ Chair of the Meeting