Regulation Two – Elections

1 General Provisions

- 1.1 In all contested elections, the Single Transferable Vote with Quota System shall be operated as defined by the Electoral Reform Society.
- 1.2 The results of all elections shall be copied immediately to the Honorary Secretary.
- 1.3 These policy is superseded by the ICU Elections Policy

2 Nominations

- 2.1 Nominations shall be displayed on the relevant notice boardadvertised by email for ten College days before they open. The elections shall be held between five and ten College days after the nomination papers are taken down.
- 2.22 Each nomination paper shall have the name, CID number, department and year of the candidate, proposer and seconders upon it.
- 2.3 At the close of nominations, any incomplete nominations shall be discarded.
- 2.4 The candidate New Election is deemed fully proposed and seconded for all posts.

3 Returning Officer

- 3.1 For elections of Union Officers and Departmental Representatives, the President, with the approval of the Executive, shall act as or appoint the Returning Officer.
- 3.2 In elections for Academic Representatives, the Departmental Representative or his nominee, approved by the appropriate Academic Affairs Officer, shall act as Returning Officer.
- 3.3 For Clubs and Societies, the appointment of the Returning Officer shall be governed by their respective constitutions. If there is no provision for one, he shall be appointed by their Committee.
- 3.4 The Returning Officer may not propose or second any candidate, or stand for election.

4 Re-Open Nomination (RON)New Election

- 4.1 A person shall be nominated by the Returning Officer to run the New Election RON campaign. Their identity shall be made known at the close of nominations.
- 4.2 For Union Officer elections, the Executive shall allocate a New Election campaign budget.
- 4.3 If New Election is returned RON is elected, nominations shall be opened for a further ten College days.

5 Elections of Union Officers

- 5.1 Only Full Members of the Union may stand or vote, and nominations require ten seconders, excluding President which requires twenty.
- 5.2 The initial elections for the following Officers shall be by secret ballot, governed by section 6:
 - 5.2.1 President
 - 5.2.2 Vice-Presidents
 - 5.2.3 Honorary Secretary
 - 5.2.4 Honorary Junior Treasurer
 - 5.2.5 Academic Affairs Officer (Undergraduate Education Representative)
 - 5.2.6 Academic Affairs Officer (Taught Postgraduate Education Representative) Welfare

Officer

5.2.7 Academic Affairs Officer (Research Students' Representative)

- 5.3 All other Union Officers may be elected by secret ballot or at a General Committee meeting, at the discretion of the Executive.
- 5.4 Vacancies may be filled by election at General Committee.
- 5.5 The President, Treasurer and and Academic Affairs Officer s-shall always be elected by secret

6 Secret Ballot Elections

- 6.1 Secret ballot elections shall take place College-wide over <u>a minimum of</u> two consecutive College days.
- 6.2 Elections should may be held electronically at the discretion of the Executive.
- 6.3 Ballot boxes <u>mayshall</u> be placed at the discretion of the Returning Officer.
- 6.4 Candidates are obliged to submit a manifesto
- 6.4 Hustings shall be held after nominations close and before the elections are held. Each candidate and proposer shall have a period of time to speak. All Union members shall have the right to question candidates. Conduct shall be at the discretion of the Returning Officer.
- 6.6 Copies of these Election Regulations shall be displayed on the Union notice board and/or web site from the day papers go up until nominations open until voting is finished.
- 6.7 The following information shall be displayed with the nomination papers and adjacent to the Elections Regulations made available to Members of the Union:
 - 6.7.1 Dates between which the nominations are open
 - 6.7.2 Deadline for manifesto submission
 - 6.7.3 Date from which publicity may be displayed
 - 6.7.4 Date and time of Hustings
 - 6.7.5 Dates of voting for the elections
 - 6.7.6 Date, time and place of announcement of election results
 - 6.7.7 Contact details for the Returning Officer and Newsletter Editor
 - 6.7.8 Contact details for the current holders of the posts being elected

7 Elections of Departmental and Academic Representatives

- 7.1 Any Full Member of the Union may stand for election as, and vote for, their respective Departmental or Academic Representative. That is to say that the member must fall within the population represented by the post in question. For example, only a postgraduate student may stand for election as, and vote for a postgraduate representative position.
- 7.2 The appropriate Academic Affairs Officer is responsible to the President for overall supervision of elections for Course and Academic Representatives.
- 7.3 The initial elections for Course Representatives shall be by secret-ballot or online election, held in conjunction with the elections for the Officers of the Unionat the start of the new academic year, as governed by section 6

8 Campaigns and Publicity

- 8.1 The Returning Officer must approve all campaign material, and a copy shall be lodged with the Returning Officer in case of any dispute.
- 8.2 Posters must comply with ICU Poster Rules, except where contradicted by this Regulation.
- 8.3 All publicity shall contain:
 - 8.3.1The post the candidate is standing for
 - 8.3.2The date, time and place that the election and hustings are is to be held
- 8.4 Publicity may not include:
 - 8.4.1 Any logos, shields or Arms used by the Union or ICU.
 - 8.4.2Any reference to any other candidate
- 8.5 Publicity may only begin on a day decided by the Returning Officer after nominations have closed.
- 8.6 No candidate's publicity shall be visible from the ballot box during voting.
- 8.67 The Returning Officer may set a limit on campaign spending.

9 Infringement

9.1 The enforcement of these rules shall be in the hands of the Returning Officer, and in certain

cases the Executive, as detailed below.

- 9.1.1 The Returning Officer may disqualify any candidate, or declare that an election be rerun
- 9.1.2 Any decision may be appealed to the Executive whose decision is final. Further appeal may be possible under ICU Election Regulations
- 9.1.3 Any person sabotaging another person's campaign shall be referred to the ICU President to be dealt with under the ICU Disciplinary Procedure, in addition to being disqualified from any election.
- 9.2 In all elections except Union Officer elections, the Executive may de-ratify any election within five College days of the result being declared if it feels it has been run unconstitutionally.
 - 9.2.1 The Executive shall inform the Returning Officer, candidates and relevant committees of the decision within one day. Nominations shall be re-opened and elections run again.
 - 9.2.2 There is no internal appeals process. Appeals must be referred to ICU, under ICU Election Regulations.
- 9.3 In Union Officer elections, complaints must be lodged with the President or Returning Officer before the start of counting. If a complaint is made, and not resolved, the Executive shall resolve the matter.