



MINUTES OF THE PROCEEDINGS
of the sixth ordinary meeting of
the
Clubs and Societies Board
of the
Imperial College Union
in the 2010-11 Session

The meeting of the Clubs and Societies Board was held in the Union Building on 27th February 2012 at 6.05pm
in Activity Space 2

PRESENT:

Deputy President (Clubs & Societies) – Chair	Monya	Zard
President	Scott	Heath
Deputy President (Education)	Jason	Parmar
Deputy President (Finance & Services)	Michael	Foster
Deputy President (Welfare)	Nic	Massie
CGCU Representative	Patrick	Pang
ICSMSU Representative	Florence	Chamberlain
RCSU Representative	Paul	Beaumont
RSMU Representative	Edward	Fitzpatrick
Silwood Park Representative	Fran	Sconce
Arts and Entertainment Board Chair	Chandana	Shankar
CAG Chair	Heather	Jones
RAG Chair	Jack	Hewitt
Athletic Clubs Committee Chair	Henry	Abbot
Media Group representative	Slobodan	Radosavljevic
Overseas Students Committee Representative	Wenjun	Er
Recreational Clubs Committee Chair	Dominic	Andradi-Brown
Social Clubs Committee Chair	Kajann	Prathapan
<u>Permanent Observers</u>		
Student Activities Manager	Anthony	Crowther
Governance and Administration Coordinator	Rebecca	Coxhead

OBSERVERS:

Luke Kanczes RCSU President, Isabel Fenton Silwood Treasurer, Phil Sandwell ACC Treasurer, Suzie Rayner ICSMSU President, Peter Davis ICSMSU Treasurer, Henry Whittaker A&E Treasurer, Wasim Khouri OSC Assistant Treasurer, Theodoros Stylianides OSC Treasurer, Gareth Naylor RCC Treasurer, Michael Squire RCC r Alex Karvelas, RSMU Treasurer, Rebecca Clark SCC Treasurer

1. CHAIRS BUSINESS

NOTED:

- a) MG Chairs are to encourage clubs to spend their money.
- b) Reminder that rooms are to be returned as they were found and to use only rooms that have been booked by the club.

2. MINUTES FROM LAST MEETING – 23rd January 2012

RESOLVED:

- 1) To pass the minutes as a correct record.

3. MATTERS ARISING

NOTED:

- a) The pin numbers have not been inputted on to the printer as of yet.

4. CLUB CLOSURES

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) It was suggested that Croquet will not be able to 'pull its self together' this year.
- b) The Board moved to a vote on both resolve 1 and 2 and they were both passed unanimously.

RESOLVED:

1) To close the following clubs:

CGCU ICSEDS, ICSMSU Self Defence & Fitness, OSC Turkish, OSC Armenian, RCC Croquet, SCC Cascade and SCC Socialist Worker

2) To transfer any remaining SGI into the Executive Reserve.

5. REQUEST FOR AN AMENDMENT TO THE UNION GRANT REGULATIONS

RECEIVED: The paper was presented by the SCC Treasurer

NOTED:

- a) It was reported that Cheese Soc is suffering immensely by not being able to use grant to fund purchase of cheese and is running at a loss and the other clubs mentioned are running at breakeven.
- b) It was stated that this paper offers a dangerous precedent for overseas societies where food is a cultural core activity.
- c) It was pointed that £2 for a cheese lunch is not a barrier to participate.
- d) The board moved to a vote and the vote is as follows:

FOR	1
ABSTAIN	9
AGAINST	6
Falls	

At this point the Board considered Any Other Business

ANY OTHER BUSINESS

CSB CONTROL OF NAUGHTY CLUBS' ALLOCATIONS

RECEIVED: A verbal request was submitted by the RCSU VPO

NOTED:

- a) It was suggested that clubs who are not adhering to union rules should have their funds withheld until they do.
 - i. An example of a club not having its website hosted on the Union Server was given where they had been told on numerous occasions over many years to move it there.
- b) It was suggested that freezing the clubs budget may be a solution rather than withholding grant.
- c) As this was verbal AOB, it was requested that a paper be drafted and circulated for the board to decide on.
 - i. The RCSU VPO stated that he will draft a document to circulate and it was agreed that the Board would decide over email.

ACTION:

- 1. **The RCSU VPO to draft a paper for circulation on CSB control of naughty clubs allocations and Clubs and Societies Board to make a decision over email**

6. BUDGETING

NOTED:

- a) The minimum allocation has had the under spend taken out of it already and no tours have been included in the under spend figure.
- b) Suggestions of clubs applying to Harlington Trust should not be made as this is not guaranteed funding for clubs.
- c) The process will be done in 3 phases, the first being groups making voluntary cuts, the second will be suggested to and then agreed by the group and the third will be forced cuts where the Board votes on the suggested cuts.
- d) The rules for the process are as follows:
 - i. No personal attacked.
 - ii. Don't cheer when groups get cut.
 - iii. No texting across the room.
- e) The total amount being bided for is £307 280.00
- f) It was resolved that 'New Projects' receives £100 and 'New Clubs' receive £250.
- g) It was suggested that funding from the Central Union not funding tours due to a significant amount being given from IC Trust, approximately £19500, which looks as though the Union will continue to receive.
 - i. It was suggested that Tours do not receive funding and rely on funding from IC Trust.
 - ii. The Board moved to a vote and the vote is as follows:

FOR	13
AGAINST	0
ABSTAIN	2
- h) In regards to Clubs and Societies Board contingency, it was suggested to increase the amount given to Management Groups and then they distribute it.
 - i. It was suggested if all contingency claims came though Clubs and Societies Board, then the process would be drawn out and could be off putting for clubs.
 - ii. RCC clubs rely a lot on contingency due to the amount of unknown with equipment breaking etc.
 - iii. It was proposed to increase the amount for contingency to £2500 and take the process away from MG's. A vote took place on this and the results are as follows:

FOR	2
AGAINST	13
ABSTAIN	2

Falls
 - iv. It was proposed to reduce the amount of contingency to £1000 and the vote is as follows:

FOR	6
AGAINST	6
ABSTAIN	4

Chair cast deciding vote 'against' and so vote falls.
 - v. It was proposed that the amount for contingency be £1500 and the vote is as follows:

FOR	8
AGAINST	4
ABSTAIN	4

Passed

RESOLVED:

1) The following funding is as such:

New Clubs Committee	£250
New Projects Committee	£100
Tours funding	£0
Clubs and Societies Board Contingency	£1500

- i) The motor clubs have requested £5200 in total.
 - i. Insurance is a compulsory cost and is non negotiable.
 - ii. The total amount of vital and legal expenditure is £3414.
 - iii. The total amount will be given to the motor club and it is up to them how they divide it between them.

- iv. The motor clubs are there or the interest for students, the Union and College.
- v. Contingency is a big expenditure and it necessary for the nature of the club due to mechanical irregularities being very hard to plan for.
- vi. It was suggested that College should have more input in to the funding of these mascots. However it was pointed that College give the Union the money to distribute between its clubs, including the motor clubs.
- vii. Can't charge people to ride on the vehicles due to the law; it would essentially make the vehicles a taxi.
- viii. It was resolved that the RCC VVMC will receive £50 for category 3 travel expenditure.

RESOLVED:

2) The RCC VVMC to receive £50 for category 3 travel expenditure.

- j) It was suggested that the Motor Clubs receive £4000 in total funding and the vote is as follows:

FOR	14
AGAINST	1
ABSTAIN	2
Passed	

RESOLVED:

3) To fund the Motor Clubs £4000 in total.

8.1 PHASE 1

NOTED:

- a) CAG reduced its request to £2000 in total.
- b) RCC removed £350 from ground hire.
- c) RAG removed £70 from competitions.
- d) The OSC removed £260 from travel, £40 from consumables and £200 from publicity.
- e) CGCU removed £500 from travel
- f) SCC removed £160 from consumables.
- g) ICSMSU removed £180 from conferences, £25 from speakers and £500 from consumables.
- h) Media removed £100 form telephones and £50 from travel
- i) Silwood removed £125 from consumables

8.2 PHASE 2 & PHASE 3

NOTED:

- a) This round had a mixture of self cuts as well as suggested.
- b) The CAG Chair suggested a 20% cap on any increase that MG's receive this year.
 - i. The OSC Chair stated that the suggested 20% cap is unfair on clubs that belong to the MG's that don't receive large funding amounts.
 - ii. This suggested cap is detrimental to clubs that have had an increase in their membership this year.
 - iii. The SCC Chair stated that the SCC have had a lot of new clubs placed in to the SCC this year including Not in Halls which is a large group and College have not guaranteed any funding for next year.
 - iv. It was suggested to ringfence the amount for Not in Halls.
 - v. Approximately 100 students are active in the group but there are about 180-200 students who could be.
 - vi. The Board moved to a vote on allocating £1000 and ring fencing the amount to Not in Halls and the vote is as follows:

FOR	13
AGAINST	3
ABSTAIN	2
Passes	

RESOLVED:

1) To allocate £1000 for Not in Halls under the SCC and ring fence to there shall be no cut to this amount.

c) The CGCU was cut heavily last year and it was suggested that the CGCU should be receive a maximum of £9000 this year.

i. The Board moved to a vote on this and the vote is as follows:

FOR	11
AGAINST	1
ABSTAIN	5
Passes	

RESOLVED:

2) The CGCU to receive a maximum of £9000 funding.

- ii. It was pointed that the CGCU has an extremely large under spend this year and the Dep Socs are not spending their money.
- iii. It was stated that the spending pattern is that clubs spend at the end of the year.
- iv. It was pointed that the VVMC was included in the CGCU submission and as such should be removed which takes the amount down to £7766.

RESOLVED:

3) The CGCU to receive a maximum of £7766 funding.

d) In regards to Media the following points were raised.

- i. The TEDx conference counts towards 35% increase on the submission amount.
- ii. Media clubs are expensive to run by nature.
- iii. It was suggested to refer the TEDx to the IC Trust for funding.
- iv. It was suggested that the TEDx event should be run as a standalone event rather than run through the Media Executive Committee.
- v. It was pointed that TEDx is not a membership based activity; it runs similar to Artsfest.
- vi. This year's conference was a trial and is scheduled to breakeven.
- vii. Felix receives enough grant to run the first print and then it is reliant on self generated funding.
- viii. The contingency is high due to the cost of equipment that could need to be replaced.
- ix. It was proposed to cut to 20% or to level fund and it was agreed that the Board will vote on whether to level fund to last years amount. The vote is as follows:

FOR	9
AGAINST	3
ABSTAIN	5
Passes	

RESOLVED:

4) To fund Media £11759.38.

e) In regards to the OSC, the following points were raised.

- i. Of the 39 societies that sit in the OSC, 15 do not receive grant.
- ii. The OSC has had a massively successful this year and has gone from strength to strength in the past few years.
- iii. Most of the large events that the OSC run this year break even or made a small surplus.
- iv. The A&E Chair stated that the Union as this stage should not be funding expansion of activity.
- v. The Deputy President (Welfare) stated that the OSC is important for social adhesion and support to the International Students at Imperial College.
- vi. It was acknowledged that the Treasurer last year poorly managed the finances which had clubs spending from SGI and not grant which lead to a large under spend which is not reflective of the true state of club activity.

- vii. A lot of the larger events take place later in the year which appears as though the OSC are under spending.
- viii. The Board moved to vote on capping the funding to 20% and the vote is follow:

FOR	10
AGAINST	3
ABSTAIN	4
Passes	

RESOLVED:

5) To cut the OSC by £1114.34

- f) In regards to the RSMU, the following points were raised:
 - i. The Bottle Match next year is being hosted at Imperial College.
 - ii. The travel expenditure includes DLB which is 2 minibuses per trip.
 - iii. Hockey is currently being oversubscribed.
 - iv. The Freshers dinner cannot be subsidised through Clubs and Societies Board.
 - v. Voluntary cuts of £400 was taken from Travel and £900 from hospitality
- g) In regards to Silwood the following points were raised:
 - i. 3 courses are being cut next year but the other courses are having student numbers increase.
 - ii. It was volunteered that £257.29 be removed from Equipment.
- h) It was agreed that RAG will receive £100 in total for its subsidy.

RESOLVED:

6) RAG to receive £100 in total funding.

- i) In regards to the CGCU, it was pointed that the travel costs being requested are unreasonable.
 - i. The total spend is not indicative if true spend as it includes non items that cannot be subsidised such as bar nights.
 - ii. It was agreed that £85 be removed from Conferences.
 - iii. £300 was removed from EWB's total.
 - iv. When CGCU were asked why ground hire was high, the CGCU President stated that is was because they have done a 'good budget'.
- j) The RSMU made voluntary total cuts of £4860 at this stage.

A break was taken from 9.45-10pm

- k) In regards to the RCC, the following points were raised:
 - i. The 3 new clubs that have been added to the RCC this year have added £6500 to the total budget request.
 - ii. It was agreed to remove £513 from Hospitality and £168 form Speakers.
 - iii. The contingency request is necessary for safety equipment
 - iv. Conferences cover safety briefings and training.
 - v. It was agreed to remove £336 from Conferences.
 - vi. At this stage the RCC took an overall 4% cut which removed £2706 from the request.
 - vii. It was suggested to cut Pole dancing and Belly Dancing as they have enough SGI to operate.
 - viii. When the Pilot club was set up, they were told that they must self fund. The Board moved to a vote to 0 fund and the vote is as follows:

FOR	9
AGAINST	1
ABSTAIN	5
Passes	

RESOLVED:

7) To zero fund the Pilots Club which removes £5144.70

- l) In regards to the ICSMSU, the following points were made:
 - i. Removed £1000 from instructors
 - ii. Removed £1000 from referees
 - iii. Removed £240 from equipment and repair
 - iv. Removed £400 from contingency
 - v. Removed £400 from competitions
 - vi. Removed £75 from affiliations
 - vii. There is an uncertainty with the ICSMSU and ACC Boat as to whether they will have to pay insurance next year.
 - viii. A 4% cut was made to the overall amount which was a total cut of £8317.06.
- m) At this stage, the RCSU took a blanket cut of 4.5% which equated to £186.35.
- n) In regards to the ACC, the following points were raised:
 - i. Sport Imperials contribution to the ACC has fallen year on year; from £50k a few years ago to £14k this year.
 - ii. Equipment and Repair is high due to Boat Club.
- o) In regards to the A&E, the budget presented is a 'bare bones' budget which has already been cut 6.4% before being presented to Clubs and Societies Board.

A 10 minute break was taken at this stage

- p) At this stage the following voluntary cuts were made:
 - i. RSMU took a cut of 4.5% which equated to £2683.22.
 - ii. ACC took a cut of 4.5% which equated to £382.67
 - iii. RCC took a cut of 5% which equated to £2768.45
 - iv. Media were taken down to 4% which equated to £529.17
 - v. OSC took a cut of 10% which equated to £523.97
 - vi. RCSU took a cut of £185.03
 - vii. Silwood took a cut of 10% which equated to £1127.05
 - viii. SCC took a cut of £500
 - ix. CGCU took £100 from insurance
 - x. Media had £1000 taken from Radio as it was felt that they were applying for equipment that they did not need.
- q) The Board moved to a vote to flat fund the OSC and SCC and the vote is as follows:

FOR	10
AGAINST	5
ABSTAIN	0
Passes	

RESOLVED:

8) To remove £523.95 from the OSC and £329.17 from the SCC total budget request.

- r) It was suggested that the RCC, ACC and ICSMSU took a cut of 6% which equated to RCC - £660.81, ACC - £2238.07 and ICSMSU - £1097.31
 - i. The RCC accepted this but the ACC and ICSMSU did not. The Board moved to a vote on the cut to the ACC and ICSMSU and the vote is as follows:

FOR	11
AGAINST	1
ABSTAIN	3
Passes	

RESOLVED:

9) To remove the following amounts, RCC - £660.81, ACC - £2238.07 and ICSMSU - £1097.31

- s) The A&E took a voluntary cut of £500 at this stage.
- t) It was decided that under spend figures should be added to proportional allocations and then halved.

u) At this stage the SCC and OSC took the final cuts and the final figures are as follows

MG	Final Cut	Allocations
A&E	£237.14	£11,991.86
ACC	£1,517.39	£138,732.60
CAG	£341.86	£1,658.14
CGCU	£962.94	£5,434.06
ICSMSU	£900.15	£50,673.48
Media	£465.03	£9,765.18
OSC	£1,053.24	£4,186.48
RAG	£1.08	£98.92
RCC	£691.86	£65,424.70
RCSU	£85.82	£2,941.98
RSM	£242.21	£5,967.07
SCC	£109.29	£5,210.94
Silwood	£36.58	£3,344.58

Meeting closed 12.35am

Approved as a correct record at a
meeting of the Clubs and Societies Board

on _____ 2011/12

_____ Chair of the Meeting