

MINUTES OF THE PROCEEDINGS
of the fifth ordinary meeting of the
Clubs and Societies Board
of the Imperial College Union
in the 2011-12 Session

The meeting of the Clubs and Societies Board was held in the Union Building on 23rd January 2012 6.05pm in
the Union Dining Hall

Present:

Deputy President (Clubs & Societies) – Chair	Monya	Zard
Deputy President (Finance & Services)	Michael	Foster
President	Scott	Heath
Deputy President (Education)	Jason	Parmar
CGCU Representative	Patrick	Pang
ICSMSU Representative	Florence	Chamberlain
RCSU Representative	Paul	Beaumont
Overseas Students Committee Representative	Wasim	Khouri
Arts and Entertainment Board Chair	Chandana	Shankar
Athletic Clubs Committee Chair	Henry	Abbott
Royal School of Mines Committee Chair	Richard	Simons
Recreational Clubs Committee Chair	Dominic	Andradi-Brown
Social Clubs Committee Chair	Kajann	Prathapan
CAG Chair	Heather	Jones
RAG Chair	Jack	Hewitt

Apologies: Deputy President (Welfare) Nic Massie, Media Group representative Charles Betts, Silwood Park Union Representative Fran Sconce

Observers: Phil Power Membership Services Manager, Rebecca Coxhead Governance and Administration Coordinator

The agenda was changed to consider tour applications as the first item of business

6. TOUR APPLICATIONS

NOTED:

- a) The Deputy President (Finance & Services) stated that all applications will need to show evidence of 'best price' for travel being investigated.

6.1 ART SOC

NOTED:

- a) The Board moved to a vote on approving the tour as valid and it was passed unanimously apart from 1 abstention.

RESOLVED:

- 1) To accept the Art Soc tour application as valid.**

6.2 ACC BASKETBALL

NOTED:

- a) The club is fortunate to be invited to the competition and is a brilliant opportunity for those attending.
- b) The tour is open to any club member in the 1st team and anyone of good standard in the 2nds team.
- c) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) To accept the ACC Basketball tour application as valid.**

6.3 CALEDONIAN SOCIETY

NOTED:

- a) The tour's success will be measured by those attending having increased their knowledge of Caledonian culture.
- b) The board moved to a vote on approving the tour as valid and the vote is as follows:

FOR	10
AGAINST	0
ABSTAIN	3

RESOLVED:

- 1) To accept the Caledonian Society tour application as valid.**

6.4 CANOE

NOTED:

- a) 'Others' are the life members that are required for safety reasons.
- b) The board moved to a vote on approving the tour as valid and it was passed unanimously apart from 1 abstention.

RESOLVED:

- 1) To accept the Canoe tour application as valid.**

6.5 CAVING

NOTED:

- a) The young drivers surcharge is being charged as all those going on the tour are not of an age that the surcharge is not waived.
- b) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) To accept the Caving tour application as valid.**

6.6 CHAMBER CHOIR

NOTED:

- a) A concert will be performed at the end of the tour.
- b) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) To accept the Chamber Choir tour application as valid.**

6.7 CYPRIOT SOCIETY

NOTED:

- a) The tour will give the opportunity for members to network and to promote the club in another country.
- b) A club representative when asked how the tour would be measured as successful stated the following '*a measure of success of the tour will be an acceptance of cultural diversity, feedback from members to see if they have learnt anything and if they had fun*'
- c) No contact has been made with Universities in Berlin as the club has been waiting to see if the tour was accepted for funding by Clubs and Societies Board.
- d) Whilst in Berlin the society will be flyering to highlight the problems in Cyprus.
 - i. Concern was raised about this activity being undertaken under the ICU.
- e) It is anticipated that 50 students will be going on the tour.
- f) The reunification of Cyprus may potentially be occurring and as such Berlin will be able show how unification affected the city.
- g) The club operates mostly as networking and social opportunities.
- h) It was suggested that fundraising be undertaken by the club.
- i) It was questioned if German Society or Jew Soc had been approached to take part in the tour as it would also benefit those club members also.
- j) The board moved to a vote on approving the tour as valid and the vote is as follows:

FOR	8
AGAINST	2
ABSTAIN	3

RESOLVED:

- 1) **To accept the Cypriot Society tour application as valid.**

6.8 EXPLORATION

NOTED:

- a) Easter is the best time for ski mountaineering.
- b) An international ski competition is also taking place at the same time in the same location.
- c) The board moved to a vote on approving the tour as valid and it was passed unanimously

RESOLVED:

- 1) **To accept the Exploration tour application as valid.**

6.9 FELLWANDERS

NOTED:

- a) The measure of success of the tour will be the amount of mountains climbed.
- b) The board moved to a vote on approving the tour as valid and it was passed unanimously apart from 1 abstention.

RESOLVED:

- 1) **To accept the Fellwanders tour application as valid.**

6.10 GLIDING

NOTED:

- a) Even though the location is the same as where the normal activity takes place, the nature of the training is different as it is intense and longer in its duration.
- b) It was stated that the club will look at including this in next years budgeting.

- c) The board moved to a vote on approving the tour as valid and it was passed unanimously apart from 2 abstentions

RESOLVED:

- 1) **To accept the Gliding tour application as valid.**

6.11 JUGGLING

NOTED:

- a) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) **To accept the Juggling tour application as valid.**

6.12 KENDO

NOTED:

- a) As there was no representative from the club no apologies given, the application was not considered.

RESOLVED:

- 1) **To not consider the Kendo tour application**

6.13 LEOSOC

NOTED:

- a) The city offers a great opportunity to view street art as well as what is already planned for in the gallery visits.
- b) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) **To accept the LeoSoc tour application as valid.**

6.14 MOUNTAINEERING

- a) The location gives a good mix of climbing spaces for all levels.
- b) The board moved to a vote on approving the tour as valid and it was passed unanimously apart from 1 abstention.

RESOLVED:

- 1) **To accept the Mountaineering tour application as valid.**

6.15 NETBALL

NOTED:

- a) 3 teams are attending the competition, A, B & C.
- b) It is unknown how many games will be played as the tournament schedule has not been drawn up.
- c) 2 days are competition and 2 days are travelling by coach.
- d) It was questioned why the club felt it needed to go to Spain to play against UK teams.
- e) When queried if the tour was 'just a drinking opportunity' the Netball representative stated that although the intention is to have a good time, there are 2 full days of netball being played.

- f) The DPCS expressed immense concern that there is a significant reputational risk for the Union to be involved in supporting a tour of such a bad reputation; last year a student was raped and it has a notorious reputation.
 - i. The netball representative stated that they are a responsible society and the primary objectives are to go and play netball and play netball.
 - ii. It was suggested that an alternative tour organizer could be approached to go on a sports tour whose reputation is not as sullied. The Netball representatives stated that they would consider this for the future.
 - iii. It was suggested that the DPCS could put together a list of 'insalubrious tour operators'.

ACTION:

- 1. The Deputy President (Clubs & Societies) to compile a list of 'insalubrious tour operators'.**

- g) The board moved to a vote on approving the tour as valid and the vote is as follows:

FOR	2
AGAINST	8
ABSTAIN	4
Falls	

6.16 OUTDOOR

NOTED:

- a) Sports climbing cannot be done easily in the UK.
- b) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) To accept the Outdoor tour application as valid.**

6.17 POKER

NOTED:

- a) A measure of success will be players progressing through the competition ranks.
- b) The club was informed that they should be budgeting for this as the competition has been attended for the past 2 years.
 - i. The clubs stated that they did not have any concrete costs when the budget was put in last year.
 - ii. It was pointed that this competition has taken place in the same place for the past 2 years and that the club should have had at the very least an estimated costs.
- c) The board moved to a vote on approving the tour on the proviso that should the tour be approved as valid, this will be the last year that the tour will be funded from Clubs and Societies Board.

The vote is as follows:

FOR	4
AGAINST	4
ABSTAIN	6

The Chair cast the deciding vote as FOR

RESOLVED:

- 1) To accept the Poker tour application as valid on the proviso that this will be the last year that the tour will be funded through the Clubs and Societies Board tours pot.**

6.18 POLE DANCING

NOTED:

- a) This is a new club and in the future will budget for this tour as a regular event.
- b) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) To accept the Pole Dancing tour application as valid.**

6.19 POLISH

NOTED:

- a) This is the first tour that the club has applied for funding for.
- b) Ultimately the club wishes to set up an exchange system with Universities.
- c) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) To accept the Polish tour application as valid.**

6.20 ICSMSU RUGBY

NOTED:

- a) The club has not received tour funding for the past 2 years.
- b) The ICSMSU Minibus is not able to be used due to the emissions law and this was only known about in December.
- c) The club is not in a position to be able to subsidise the tour.
- d) The ICSMSU Executive Committee contingency is not able to cover the shortfall.
 - i. Contingency is for unplanned and unbudgeted expenditure only.
- e) It was questioned as to whether this is a trip or a tour.
- f) The board moved to a vote on approving the tour and the vote is as follows:

FOR	6
AGAINST	7
ABSTAIN	1

falls

6.21 SPANISH

NOTED:

- a) Attending the festival does meet the aims and objectives of the society and ties all the activity of the club; language classes, salsa, culture etc.
- b) It is hoping that more people will sign up but it was clarified that the subsidy received will only be for 15 people as per the tour application.
- c) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) To accept the Spanish tour application as valid.**

6.22 SYNCHRONISED SWIMMING

NOTED:

- a) The tour will consist of training and then competition.
- b) The whole championship is over 3 days but synchronized swimming only is timetabled for 1 day.

- c) The place that the championship takes places changes yearly so it cannot be budgeted for.
- d) The board moved to a vote on approving the tour as valid and it was passed unanimously.

RESOLVED:

- 1) To accept the Synchronized Swimming tour application as valid.**

6.23 ICSMSU TENNIS

NOTED:

- a) Of the 32 members, 15 members will be chosen to compete.
- b) The club has a lot of SGI due to this being raised through a Reynolds Bop.
- c) The date of the tour works well for most members.
- d) A match schedule has not been confirmed yet but it is anticipated that the club are playing against the University of Barcelona.
- e) It was suggested that the tour be considered on the proviso that the match schedule be sent to the March meeting of CSB once confirmed.
- f) Currently have 2 match days and 1 training days planned.
- g) The Board moved to a vote on approving the tour as valid on the proviso that the match schedule be sent to the DPCS and she is content with the number of matches and the vote is as follows:

FOR	11
AGAINST	0
ABSTAIN	3

RESOLVED:

- 1) To accept the ICSMSU Tennis tour as valid on the proviso that the match schedule be sent to the DPCS and she is content with the number of matches.**

6.24 UNDERWATER

NOTED:

- a) It was queried as to why this tour cannot be budgeted for as it is a regular event as the club goes away this time every year.
 - i. The club goes to various locations each year as the coastline is vast.
- b) It was stated that the club has lost a lot of instructors recently and that they need to build up the training of the less skilled members.
- k) The board moved to a vote on approving the tour as valid and the vote is as follows:

FOR	10
AGAINST	0
ABSTAIN	3

RESOLVED:

- 1) To accept the Underwater tour application as valid.**

6.25 WAKEBOARDING

NOTED:

- a) The club has not been on tour before.
- b) The board moved to a vote on approving the tour and it was passed unanimously.

RESOLVED:

- 1) To accept the Wakeboarding tour application as valid.**

The board had a 10 minute recess and resumed at 7.40pm and agenda item 6.7 was reconsidered

NOTED:

- a) The Board was informed that the date of the tour has actually changed to what was presented to the Board.
 - i. The date is the 2nd- 4th March which if the tour period that is considered at the October meeting of CSB.
 - ii. The date that the club realized that the dates were going to be outside of the tour period was the 16th December.
 - iii. An email was sent to the DPFS seeking clarification on the dates but a response was not given to the club.
- b) The Board was asked to consider the tour again even though it is outside of the tour period.
 - i. The RCC Chair and DPCS explicitly stated that clubs that come to them to apply outside of the tour period are flatly refused.
 - ii. To re consider the decision would set a dangerous precedent.
- c) The reason that the date changed was due to there being a national holiday that meant that the majority of members would not be able to attend.
- d) It was questioned as to if the clubs did not receive the subsidy, would the tour still be able to take place It was replied that yes it would.
 - i. It was stated that the club had already informed members that the tour will be subsidized which they recognized was incorrect.
- e) The Board moved to a vote to re consider the validity of the tour and to consider it as a 'spring tour' and the vote is as follows:

FOR	7
AGAINST	5
ABSTAIN	1

Passes

RESOLVED:

- 1) **To consider the Cypriot tour as valid and to be considered as a spring tour.**

4. BOXING TRANSFER

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) It was unanimously agreed that MG Chairs/Executive Committees should be able to do transfers between analysis codes including ones that weren't awarded funds in the budgeting round.
 - i. The DPCS will change the CSP Policy to reflect this.

RESOLVED:

- 1) **To allow MG Chairs/Executive Committees to be able to set up a new category and move grant.**

ACTION:

- 1. **The Deputy President (Clubs & Societies) to update the CSP Policy to reflect the above resolution.**

- b) The Board moved to a vote on the paper and it was unanimously agreed.

RESOLVED:

- 2) **To allow ACC Boxing to transfer £1405.82 from Ground Hire (710) to Instructors (735).**

5. SHOTOKAN KARATE TRANSFER

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The Board moved to a vote and the paper was passed unanimously.

RESOLVED:

- 1) To allow ACC Shotokan Karate to transfer £100.00 from Affiliation Fees (605) to Equipment Purchase (685).

The agenda resumed normal ordering at this point

1. CHAIRS BUSINESS

NOTED:

- a) Budgeting is now open.
- b) A template report will be sent to MG Chairs which will be required to be submitted alongside the budget submission.
- c) A system is being implemented that a pin number will be required to use the printed in SAC and each club will be given their unique code.
 - i. Each club will be given a maximum of 5000 copies over a year and any copies over this will be charged to the club at a competitive rate.
 - ii. The DPCS stated she will send out information to clubs.

ACTION:

1. The Deputy President (Clubs & Societies) to send information of the implementation of a pin number on the SAC copier to MG Chairs.

2. MINUTES OF LAST MEETING – 5th December 2011

RESOLVED:

- 1) To pass the minutes of the last meeting.

3. MATTERS ARISING

NOTED:

- a) The SCC Chair stated that he was trying to explain that the SCC is moving away from 'niche' clubs rather than 'cottage industry' clubs.
- b) In regards to the requirements for accepting scanned receipts, the DPFS stated that the auditors will be doing an audit of the e-activities system.
 - i. It was reiterated that although the auditors cannot force the Union to do things, it is prudent to implement what they recommend.
 - ii. Some Board members expressed frustration that the current system for submitting scanned receipts is cumbersome and time consuming and that there must be a more efficient way of submission.
 - iii. A feedback session on e-activities is being arranged and users will be invited to participate in this.
- c) The ACC Chair emailed the DPCS a list of ACC Clubs who receive funding from Sport Imperial.

7. ANY OTHER BUSINESS

7.1 Mountain Hut

NOTED:

- a) Potentially Sport Imperial will be charging for the use of the Mountain Hut.
- i. The RCC Chair asked that board members inform him of any clubs that are using the hut.

Meeting closed 8.30pm

Approved as a correct record at a
meeting of the Clubs and Societies Board

on _____ 2011/12

_____ Chair of the Meeting