

DRAFT - APPENDIX 1 Memorandum of Understanding

Between

Connecting students with causes

and

Imperial College Union, hereby referred to as **ICU**

in order to allow Connecting students with causes to promote and provide charitable, social, environmental and ethical opportunities for students, as per the terms below.

Start date: Winter 2012

Appendix:

This appendix sets out the services that ICU will provide to Connecting students with causes in order to support their activities.

Some services provided to ICU and its constituent parts are provided by Imperial College. Rules and procedures established by Imperial College may prevent ICU being able to fully honour the items detailed below, but ICU will champion the need to do so with relevant parties should this situation arise.

ICU will endeavour provide the following services to Imperial Volunteering Hub:

- ICU will provide Connecting students with causes with access to the general services provided to ICU's Clubs, Societies & Projects where practicable within the restrictions set by Imperial College
- One free stand at the annual Freshers' Fair
- Access to stands at other relevant fairs, though these may be chargeable.
- Access to publicity channels which are available to ICU Clubs, Societies & Projects at the same costs in cases where charges are applied.
- Information about Connecting students with causes in correspondence with new students
- Information about Connecting students with causes on the ICU website
- Recognition of Connecting students with causes whenever ICU is publicising Connecting students with causes activities, campaigns or events
- Representatives from ICU to take a seat on the Connecting students with causes Advisory Board
- A phone line (charges to be made), internet access and minimal storage space.
- Availability of basic colour printing facilities (charges to be made)
- General support, championing and recognition of the work of Connecting students with causes in providing valuable services and opportunities to Imperial students

Connecting students with causes will pay for any additional services at the same rate as ICU Clubs, Societies or Projects.

ICU will attempt in future to allocate a hot desk facility for a second member of staff from the Student Hubs charity when working in London.