



MINUTES OF THE PROCEEDINGS
of the twelvth meeting of
the **Executive Committee**
of the Imperial College Union
in the 2010-2011 Session

The meeting of the Executive Committee was held in meeting room 6 of the
Union Building on the 31st May 2011 at 1.00pm

Present:

President	Alex Kendall – Chair (AK)
Deputy President (Clubs & Societies)	Heather Jones (HJ)
Deputy President (Education)	Alex Dahinten (AD)
Deputy President (Welfare)	Charlotte Ivison (CI)
CGCU President	Victor Du Mesnil Du Buisson (VMB)
ICSMSU President	David Smith (DS)
RCSU President	Scott Heath (SH)
Clubs and Societies representative	Nathanial Bottrell (NB)
Permanent Observer:	
Governance and Administration Coordinator	Rebecca Coxhead (RC)
Operational Manager	Robin Pitt (RoP)

Observers: Deputy President (Finance & Services) elect Michael Foster

Apologies: Deputy President (Finance & Services) Ravi Pall (RP), Clubs and Societies representative Ben Moorhouse (BM), GSA President Deena Blumenkrantz (DB)
Representation and Welfare Board representative Nicolas Massie (NM), Honorary Senior Treasurer Simon Archer

Not Present: Representation and Welfare Board representative Sahil Chugani (SH)

1. CHAIRS BUSINESS

NOTED:

- a) The GSA Constitution was withdrawn from the agenda
- b) The new Finance Manager has started in their role.

2. MINUTES FROM MEETING

RECEIVED: 12th May 2011

NOTED:

- a) It was pointed out that the change to GSA Constitution, resolve 8 must be changed to Undergraduate and not Post Graduate.

RESOLVED:

- 1) **To accept the amended minutes.**

3. MATTERS ARISING

NOTED:

- a) The Court members have been ratified by Council.
- b) Nothing has been received from the NUs in regards to Planit
- c) GS elections are open at the present.
- d) The fitness equipment and funds still need to be reallocated.

4. MANAGEMENT ACCOUNTS

RECEIVED: The accounts were presented by the Deputy President (Finance & Services)

NOTED:

- a) Severance payouts were significant in March and April.
 - i. Commercial Services has accounted for some of this and has been split across the commercial services headings.
- b) The strategic review was not budgeted for.
- c) April historically does not fare well due to the building being closed for nearly 2 weeks with Easter and bank holidays.
- d) The VAT and duty increase has not been passed on to customers.
- e) A lot of equipment is being depreciated this year.
 - i. Ents is not being depreciated correctly.

5. SABBATICAL UPDATES

President

- a) There is an away day for the Strategic Review soon.
 - i. Currently trying to get responses from other campus in regards to the ideas café that was held on South Kensington campus.

Deputy President (Education)

- a) The Aldwych meeting hosted by the Union went well
 - i. Currently typing up the summery and once done will send round.
- b) The Representation policy appendix has now completed.

Deputy President (Welfare)

- a) The Welfare Survey is being presented at the College Welfare Day next week by the Deputy President (Welfare).
- b) Focus groups for College Catering and 'disability' are being held soon.
- c) Flatmate speed dating is taking place on 9th June.
 - i. Had a very good response so far.

Deputy President (Clubs & Societies)

- a) Sponsorship speed dating went very well.
 - i. £9k was given to clubs.
 - ii. The Union is giving £50 to those clubs who weren't successful in gaining external sponsorship.

6. ACCIDENT REPORTS

RECEIVED: The reports were presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The Underwater incident was a 1 off.
 - i. All procedures were followed.
- b) It was suggested that helmets be worn at all times for climbing.
 - i. Being experienced offers no excuse for negligent behaviour.
 - ii. The Deputy President (Clubs & Societies) stated that he will talk to the Climbing Club to reiterate safety rules.

ACTION:

- 1. The RCC Chair to reiterate safety rules to the Mountaineering Club.**

7. PERMISSION TO WORK

RECEIVED: The paper was presented by the Deputy President (Education)

NOTED:

- a) The motivation is both fiscal and to gain experience.
- b) The Finance department have said there are no issues with the payment procedures.
- c) The RCSU President stated that not all Sabbaticals have the right to work in Unions Commercial areas due to the conflicts of interest.
 - i. The Deputy President (Education) stated that he has no conflict of interest in working in the bar.
- d) It was suggested that it will be a positive thing having a Sabbatical Officer working in another section of the Union and the Deputy President (Education) reassured that he would never compromise his position as a Sabbatical by any of his actions whilst working in the bar.
- e) The Deputy President (Education) has indicated that he will be working 2-3 shifts a week with the majority of these taking place on the weekend.
 - i. It was assured that union evening meetings take priority.
- f) It was suggested that an amendment to the paper be made to indicate that Executive Committee feel that the bar work is having an effect on the Deputy President (Education) role as a Sabbatical Officer, then they can step in as a committee and stop him working.
 - i. It was stated that this can be sorted out 'off paper' and this does not need to be included.
- g) The Committee moved to a vote on passing the paper and the vote is as follows:

FOR	6
AGAINST	0
ABSTAIN	2

Passes

RESOLVED:

- 1) Exec grant the Deputy President (Education) permission to work in the bar, starting immediately, on the condition that: if it is ever felt that the bar job is affecting his primary job as Deputy President (Education) unfavourably, then he will cease working in the bar immediately.**

8. ICSMSU POSSIBLE CLUB CLOSURES

RECEIVED: The paper was presented by the ICSMSU President

NOTED:

- a) It was decided that Dance is a new club and they have regular activity and should be allowed the opportunity to gain more members.

RESOLVED:

1) To not close ICSMSU Dance.

- b) It was decided to close Arts and Photo.

RESOLVED:

2) To close ICSMSU Arts and Photo.

- c) It was decided to leave self defence as they are also new and should be allowed another year to increase membership.

RESOLVED:

3) To not close ICSMSU Self Defence.

- d) In regards to debating, the following was discussed:
 - i. It possibly could be a branch under IC Debating however it was stated that the type of debating is quite different.
 - ii. Membership currently stands at 6.
 - iii. The ICSMSU President was unaware of any events that had been run this year.
 - iv. It will be difficult to set up again once it does close.
 - v. No committee has been elected for next year.
 - vi. The ICSMSU President suggested that he email out and try to gage if there is interest for any students to get involved so potentially a committee can be formed and increase membership.

ACTION:

- 1. The ICSMSU President to email out to gage if there is interest for any students to get involved so potentially a committee can be formed and increase membership and report back the outcome to Executive Committee.**

RESOLVED:

1) To defer a decision until the above action has taken place.

- e) In regards to medics' subaqua, the following was discussed:
 - i. Currently membership stands at 19.
 - ii. Trips can be sorted out on an ad hoc basis rather than by committee.
 - iii. The merger will allow the sharing of grant and equipment which is positive and efficient.
 - iv. Subaqua training on Monday night could also benefit other ICU Underwater members.
 - v. If the merger does take place, there would be a document of understanding between the 2 clubs.
 - vi. The Subaqua club is historically important to its members.
 - vii. Less administration will be required as there will be only 1 set of document submission.

- viii. The Deputy President (Clubs & Societies) stated that she will discuss this with the clubs and report back to the Executive Committee.

ACTION:

2. **The Deputy President (Clubs & Societies) to discuss possible merger with the Underwater and Subaqua clubs and report back the outcome to Executive Committee.**

RESOLVED:

- 2) **To defer a decision until the above action has taken place.**

9. ANY OTHER BUSINESS

9.1 SUMMER BALL

NOTED:

- a) The Summer Ball budget will be amended and the Operations Manager will circulate this to the Executive Committee.
- b) The logistics of Princes Gardens has become an issue.
 - i. This space will now have a village fete atmosphere with the stage being filled with IC entertainments.
 - ii. All dance acts will now be in the Great hall.
 - iii. This will have a positive reflection on the budget as this will have less cost attached.
- c) Breweries have committed free staff and good promotions for the day.
- d) College parking is proving to be a very substantial cost.

The meeting closed at 2.15pm

Approved as a correct record at a meeting of the Executive Committee on

_____ 2010/11

_____ Chair of the Meeting