

MINUTES OF THE PROCEEDINGS
of the fourth meeting of
the **Executive Committee**
of the Imperial College Union
in the 20010-2011 Session

The meeting of the Executive Committee was held in meeting room 6 of the
Union Building on the 7th October 2010 at 12.20pm

Present:

President	Alex Kendall – Chair (AK)
Deputy President (Clubs & Societies)	Heather Jones (HJ)
Deputy President (Education)	Alex Dahinten (AD)
Deputy President (Finance & Services)	Ravi Pall (RP)
GSA President	Deena Blumenkrantz (DB)
RCSU President,	Scott Heath
Permanent Observer:	
Governance and Administration Coordinator	Rebecca Coxhead (RC)
Operational Manager	Robin Pitt (RP)

Apologies Deputy President (Welfare) Charlotte Ivison (CI), ICSMSU President David Smith (DS), CGCU President He-in Cheung, Honorary Senior Treasurer Simon Archer

The agenda was moved to consider 'matters for decision' firstly

4. PRESIDENTIAL NOMINEES - FINANCIAL AUTHORITY

RECEIVED: The paper was presented by the President

NOTED:

- The order of hierarchy will be Operations Manager, Membership Services Manager then Operations Manager.
- These people will need to be put on the mandate.
- Sabbatical Officers are able to sign off claims and thus are conflicted to then have financial authority.
- The committee moved to a vote and there were no objections.

RESOLVED:

- 1) The Operations Manager, the Central Services Manager and the Membership Services Manger to be the three other nominees which may sign off on behalf of the President for all payments for amounts in excess of £1,000.**

The agenda returned to normal ordering at this point

1. CHAIRS BUSINESS – none

2. MINUTES FROM LAST MEETINGS

RECEIVED: 22nd September 2010

RESOLVED:

- 1) To accept the minutes.**

3. MATTERS ARISING

NOTED:

- a) In regards to the MTSoc contingency request, the club is aware to contact the Operations Manager.
- b) The next phase of the SAP project will be sorted once the first phase has completed.
- c) The 'whats on' calendar and Ents website improvement came to a cost of £12 300 which was £300 more than approved by the Executive Committee.

5. ANY OTHER BUSINESS

5.1 Welcome week debrief

NOTED:

- a) In regards to the RCSU:
 - i. The RCSU stall at the Fresher's Fair was not in such a place that there was no direct footfall and as such, people had to seek them out.
 - ii. The bookshop is being well utilised. The Deputy President (Clubs & Societies) stated that 'I connect' is an online bookshop that is currently in development and the Union is helping set up.
- b) In regards to the GSA:
 - i. There are some issues with communication to GSA officers; they are not checking the generic email accounts for their positions.
- c) In regards to the Deputy President (Finance & Services):
 - i. Training for new staff went well.
 - ii. The mingle was hindered by excessive rain.
 - iii. The tankards will be returned to the union bar shortly.
 - iv. The 'night buses' put on from the Union to outlying Halls worked very well.
 - v. The 'big tickle' was not that well attended and Lee Nelson was somewhat offensive. The RCSU President stated that he would like to get the RCSU involved in any further comedy nights.
 - vi. There has been confusion in regards to the 'free entry' for the Ball for those who had mingle tickets. It was thought that a weeklong ticket for all events was a good option.
- d) In regards to the Deputy President (Welfare):
 - i. There appeared to be confusion from Fresher's in that they unaware that they were automatically members of the Union.
 - ii. Condom distribution has been going very well.
- e) In regards to the Deputy President (Education):
 - i. College are cutting pharmacology which the Deputy President (Education) is looking in to.
 - ii. Been communicating very well with the dep reps and year reps.
- f) In regards to the Deputy President (Clubs & Societies):
 - i. Management group training was well attended apart from medics which was frustrating due to the training being moved to the weekend to accommodate them.
 - ii. The conduct of Clubs and Societies at the Fresher's fair was exemplary.
 - iii. It was suggested that training in poster and flyer design would be helpful.
- g) In regards to the President:
 - i. The audited accounts will be considered at an extra ordinary meeting of Executive Committee next week.
 - ii. The Farmers Market has been very well received.
 - iii. There was concern that there is teaching on the days of Fresher's Fair.

The meeting closed at 1.15pm

Approved as a correct record at a meeting of the Executive Committee on

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