

MINUTES OF THE PROCEEDINGS
of the seventh ordinary meeting of
the
Clubs and Societies Board
of the
Imperial College Union
in the 2010-11 Session

The meeting of the Clubs and Societies Board was held in the Union Building on 9th May 2011 at 6.05pm in
the Union Dining Hall

Present:

Deputy President (Clubs & Societies) – Chair	Heather	Jones
Deputy President (Finance & Services)	Ravi	Pall
President	Alex	Kendall
ICSMSU Representative	Adem	Uner
Overseas Students Committee Representative	Wenjun	Er
Arts and Entertainment Board Chair	Adam	Khamis
Athletic Clubs Committee Chair	Monya	Zard
Recreational Clubs Committee Chair	Nathanial	Bottrell

Permanent Observers

Membership Services Manager	Dr Phil	Power
Governance and Administration Coordinator	Rebecca	Coxhead

Apologies: Deputy President (Education) Alex Dahinten, Deputy President (Welfare) Charlotte Ivison, RCSU Representative Luke Kanczes, Media Group representative Matt Allinson, Royal School of Mines Committee Chair Ben Moorhouse, Social Clubs Committee Chair Rhodri Oliver

Not present: C&G CU Representative Jacky Kwan, Silwood Park Union Representative

The agenda was reordered to consider tour applications as the first item of business

7. TOUR APPLICATIONS

7.1 A&E ACCAPELLA

NOTED:

- a) This tour is accessible for all members.
- b) The staff and alumni make up the other 5 members.
- c) It is a privilege to be invited to the competition.
- d) The promotion of Imperial College, networks made and engagement of members who have only been involved for a short time will be measures of successes.
- e) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.2 A&E CHOIR

NOTED:

- a) The representatives apologised for the poor tour application but gave a detailed verbal presentation of the proposed tour.

- b) The location has not been decided on as yet but it will be a cathedral city.
- c) 30 participants is a conservative estimate.
- d) The Deputy President (Finance & Services) stated that he believed that the club did not need to tour to practice.
 - i. The club representative stated that they do not have the opportunity to practice as sections in London.
- e) It is anticipated to attend concerts or workshops when away.
- f) The club has toured with sinfonietta in the past to Croatia and Berlin
- g) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.3 A&E JAZZ BIG BAND

NOTED:

- a) This will assist in forging links between societies.
- b) The jazz scene in Poland is evolving and unique.
- c) The tour will also be promoting Imperial College to Poland.
- d) Sinfonietta will be undertaking 1 concert and then rehearsing whereas big Band will be doing more performance.
- e) The flights have been booked and are not dependant on sinfonietta going with them.
- f) The transportation of instruments is being shared between the clubs.
 - i. Some of the costs are being split between the clubs.
- g) Have 2 confirmed performances and 3 pending.
- h) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.4 RCC OUTDOOR

NOTED:

- a) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.5 SCC MODEL UNITED NATIONS

NOTED:

- a) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.6 A&E SINFONIETTA

NOTED:

- a) 80-90 members are in the club and approximately 60 members will be attending.
 - i. The 90 attendees include jazz big band.
- b) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.7 A&E STRING ENSEMBLE

NOTED:

- a) The tour will mostly be rehearsal culminating in a concert at the end.
- b) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.8 ACC AMERICAN FOOTBALL

NOTED:

- a) Cardiff has a throng of very experienced American football coaches.
- b) Training is taking place on the Saturday and then a match on the Sunday.
- c) Cardiff does not play in the BUCS league.
- d) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.9 ACC CRICKET

NOTED:

- a) This tour is an opportunity to play a very experienced team.
- b) There are 2 matches with 50 over's and then 1 20/20 confirmed.
- c) Have 70 members in the club; taking 15 members away but this number is flexible.
- d) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.10 ACC CROSS COUNTRY

NOTED:

- a) This tour strengthens the intensity of training as training will include running in the sand.
- b) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.11 ACC FOOTBALL

NOTED:

- a) There is 4 matched confirmed in the 7 day period against other universities and a team made up of workers from their sponsors company.
- b) 37 members have confirmed to attend the tour.

- c) The tour will assist younger members to develop within the team and encourage them to participate in the committee.
- d) Lithuania gives the participants the ability to experience a different culture and they play a slightly different style of football.
- e) The committee requested that a list of confirmed fixtures be provided.
- f) It was pointed that some of the attendees of the tour are currently undergoing disciplinary procedure.
- g) The Board moved to a vote on accepting the tour as valid pending the outcome of the disciplinary and the provision of the list of fixtures and the vote is as follows:

FOR	6
AGAINST	2
ABSTAIN	0

passes

RESOLVED:

- 1) To accept the tour as valid pending the outcome of the disciplinary and the provision of the list of fixtures.**

7.12 ACC GAELIC SPORTS

NOTED:

- a) Mixed matched will be played.
- b) The tour will assist younger members to develop within the team and encourage them to participate in the committee.
- c) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.13 ACC HOCKEY

NOTED:

- a) Have 7 matches organised over 14 days.
- b) Asians have a different style of playing hockey.
- c) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.14 ACC SWIM WATERPOLO

NOTED:

- a) The purpose of the tour is pre season match practice at a higher level of competition with Aachen University.
- b) The club has toured to this competition the last 2 years so technically is a trip that should be budgeted for.
- c) There are very few water polo competitions in Europe.
- d) The tour is open to all club members and there are different attendees than that who have gone in the past.
- e) It was pointed that the policy does not explicitly state that the tour cannot be to the same location twice.
- f) It was suggested that the committee inform next year's committee to budget for this tour or to go somewhere different.
- g) The Board moved to a vote on accepting the tour as valid and the vote is as follows:

FOR	6
AGAINST	1
ABSTAIN	1

passes

RESOLVED:

- 1) To accept the tour as valid.**

7.15 ACC ULTIMATE FRISBEE

NOTED:

- Playing on the beach gives a different type of ultimate Frisbee experience and is physically more challenging.
- Although this competition is a regular event for the club, it is the most accessible for students.
- The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.16 CGCU BIO ENGINEERING – WITHDRAWN

7.17 CGCU RACING

NOTED:

- The tour will go ahead regardless of the Union providing funding.
- The tour encompasses educational and business aspects.
- The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.18 CGCU RUGBY

NOTED:

- The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

The following tour applications were withdrawn due to no representatives being present – ICSMSU Bio Med, ICSMSU Boat, ICSMSU Cricket, ICSMSU ESMA

7.19 ICSMSU LACROSSE

NOTED:

- This is the biggest tournament in the UK.
- The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) To accept the tour as valid.**

7.20 ICSMSU RUGBY

NOTED:

- a) 6 games have been confirmed.
- b) There is also a 7's tournament going on which the club is taking part in also.
- c) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.21 ICSMSU WOMEN'S HOCKEY

NOTED:

- a) 3 matches have been organised against local sides as well as training.
- b) The members going are all at different levels of competency.
- c) The club is donating to and working with the Barbados Cancer society.
- d) It has been very difficult to get sponsorship.
- e) The club will be running some hockey training sessions with locals.
- f) It is difficult to engage more club members due to the restrictive timetable of medic students.
- g) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.22 OSC FRENCH

NOTED:

- a) The trip is aimed at freshers who are not of French nationality or fluent French speaking.
- b) A measurable success will be to the development of spoken French and to feel as though the attendees have been immersed in the French culture.
- c) Currently the club does not do tutorials for learning French but would like to do in the future.
- d) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

RAG BHF tour application was withdrawn

7.23 RCC CANOE

NOTED:

- a) There is a mixed level of skills for the tour attendees.
- b) It was commented on that there is a large number of alumni attendees but it was explained that they are required for leading people down the river as they have the skills and qualifications to do so.
- c) There is a good mix of rivers for different levels of competency.
- d) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.24 RCC CAVING

NOTED:

- a) Attendees will be learning different techniques that aren't able to be learnt in the UK.
- b) The tour is open to all members and attendees are able to come for a short length if they wish.
- c) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.25 RCC FELLWANDERS

NOTED:

- a) The 2 week trek will be covering approximately 10-15miles per day.
- b) A medium level of fitness will be required so those who want to attend have the opportunity from now to build up their fitness levels.
- c) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.26 RCC KNITSOC

NOTED:

- a) Yorkshire is a place that is rich in the heritage of craft.
- b) Knitsoc have not toured before.
- c) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

RCC surfing tour application was withdrawn

7.27 RCC UNDERWATER

NOTED:

- a) Warm water diving is not readily available in the UK and is quite a different experience than cold water.
- b) The longer period gives the opportunity to benefit from cheaper tour prices.
- c) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.28 RCC HINDU

NOTED:

- a) The club is still trying to get budget issues resolved.
- b) Roughly the transport costs will equate to £8.80 each.
- c) The reason that the club is going to the lakes district is because they wish to engage in spiritual activity in a peaceful environment and bond with nature.
- d) Currently the tour is only open to committee members.

- i. This contravenes the Unions Tour policy and as such needs to be open to all club members.
 - ii. The Hindu Soc representatives stated that they will make the tour open to all and then allocate on a non judgmental basis.
- e) It was suggested that minibuses could be taken instead of individual cars and the RCC Chair stated that he will contact the Hindu Society to discuss minibus testing.

ACTION:

1. **The RCC Chair to contact the Hindu Society to discuss minibus testing for club members.**

- f) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.29 RCC SIFE

NOTED:

- a) It was explained that the club had not received any funding from the IC Trust.
- b) The main activity of SIFE is the undertaking of a social project with a business approach.
- c) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.30 ACC Golf

NOTED:

- a) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

7.31 RCC MOUNTAINEERING

- a) The Board moved to a vote and the tour was passed unanimously.

RESOLVED:

- 1) **To accept the tour as valid.**

RSM De Le Beche and SCC Every nation applications were withdrawn

The agenda was reordered to consider agenda item 4 as the next item of business

4. ELECTING REPRESENTATIVES TO THE COLOURS COMMITTEE

RECEIVED: The paper was presented by the President

NOTED:

- a) The principle behind the change to the Colours policy was to make it equal and accessible.
 - i. Concern was raised that MG's have been dictated to include awards in their standing orders.

- ii. It was stated that MG's will manage their own awards process.
- b) The ACC Chair questioned if Michael Foster, ACC Treasurer and Deputy President (Finance & Services) elect could be the ACC representative.
 - i. The board was in agreement to this occurring.
- c) It was agreed that the Governance Coordinator will email out to the board asking for representatives as there were some missing at the meeting.

ACTION:

- 1. The Governance Coordinator to email Clubs and Societies Board and ask for volunteers to represent on the Colours Committee.**

1. CHAIRS BUSINESS

NOTED:

- a) Club profile entries for next year are due on the 20th May.
 - i. Concern was raised that there is not repercussions for clubs who do not submit. It was suggested that there could be financial repercussions. The Membership Services Manager stated that he will look in to this.

ACTION:

- 1. The Membership Services Manager to think about what repercussions there can be for clubs not submitting profile entries.**

2. MINUTES OF LAST MEETING – 24th January 2011

RESOLVED:

- 1) To pass the minutes of the last meeting.**

3. MATTERS ARISING

NOTED:

- a) The Deputy President (Finance & Services) has transferred the money to the VVMC.

5. ANNUAL ROLLOVER OF EQUIPMENT GRANT

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) It is difficult to accurately predict the budget for new clubs.
- b) When committees change year to year, they have different priorities.
 - i. Also circumstances change from when the budget is allocated the year before.
- c) There is the possibility that sporting bodies may impose specific equipment rules.
- d) The Membership Services Manager stated that potentially this is a small problem.
- e) The DPFS stated that they are investigating getting rid of CEPS so will need to look at clubs being able to save for the long term.
 - i. Currently CEPS are tied in for the next 2 years.
- f) The DPFS suggested that CSB decide on any transfers between grant categories.
- g) Concern was raised that clubs may 'panic buy' to use up grant which when storage is already at capacity is a worry.
- h) It was pointed that this year Media Group had a massive increase in grant due to equipment needing to be replaced.
- i) There needs to be a long term expenditure savings plan for clubs.

- j) It was suggested that a decision be made on this year only and that any transfers need to be made with a reason as to why the transfer is being made.
 - i. It was agreed that anything less than £20 cannot be transferred.
 - ii. The CSC or Treasurer has to sign off the transfer and CSB will scrutinize the applications.
 - iii. Friday 27th May is the last day which signed transfer forms must be received by finance.
 - iv. The DPCS will send out an email outlining the transfer process and deadlines.

RESOLVED:

- 1) **To impose the same impose the same arrangement as last year except with a deadline of the 27th of May to transfer money into equipment purchase which is for rollover**

6. DEPARTMENTAL SOCIETY POLICY

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) Departmental Societies will need to change their standing orders to reflect these changes and set a 'nominal fee'.
- b) The board moved to a vote on passing the policy and it was accepted unanimously.

RESOLVED:

- 1) **To accept the Departmental Society Policy (see appendix)**

Meeting closed 8.40pm

Approved as a correct record at a meeting of the Clubs and Societies Board

on _____ 2010/11

_____ Chair of the Meeting

Departmental Society Policy

The Union notes:

1. That Clubs and Societies policy states: *“60. All Full Members of the Union are entitled to join any club or society, unless a club or society is registered with a government agency or national governing body which prohibits membership of affiliated clubs and societies on certain grounds. Membership may only be restricted on unavoidable legal or insurance issues (e.g. firearms control). Clubs and societies shall exercise the minimum possible restriction of membership, and inform the CSC or Faculty Union and Deputy President (Clubs & Societies) of any such restriction. The Deputy President (Clubs & Societies) may strike out any prohibition on membership.”*
2. That Departmental Societies have dual purposes of providing social/welfare functions for a department and promoting the subject/going beyond the immediate reach of a course
3. That Clubs and Societies policy states: *“66. A club or society may set qualifications for membership of the committee (for example: the chair may have had to sit on the committee previously, or a post may not be filled by a finalist) but these shall not be unduly onerous, and if they are, may be struck out by the CSC, Faculty Union, the Union President or Court. These qualifications must be set out in the club or society constitution.”*

The Union believes:

1. That most courses of study should be allocated a Departmental Society in line with the Society who most closely fits their course content. This shall include Postgraduate courses.
2. That the minimum possible restrictions on membership and eligibility for election should apply to Departmental Societies as they apply to all other groups, whilst preventing the social/welfare functions of a department being impaired

Imperial College Union resolves:

1. Departmental Societies shall be open to all members of the Union who, if they are not a member of the allocated course, may purchase membership at a nominal price set by the Society
2. All Full members shall have voting rights, regardless of their course code
3. Restrictions on eligibility to stand for election may be imposed by the society by amendments to their Constitution. Appeal shall be to the Deputy President (Clubs & Societies).
4. Maximum grant calculations shall never apply to a Departmental Society
5. For inter-departmental courses the host department DepSoc shall be that to which automatic membership is conferred. Elective membership for other DepSocs is then at the discretion of the students.
6. Money donated by the Faculty or Department for social or welfare purposes will only be used on Departmental Society members who are automatic members and shall not be used on members who have purchased membership to the Departmental Society.
7. Standing for election in a DepSoc does not imply the ability to stand in elections for positions within the management group executive committee that the DepSoc is within