

Imperial College Union
Minibus fines
A paper by the President

The executive is required from time-to-time to approve a list of fines for minor minibus offences. There is no trace of this having been done in the recent past. The list being operated at present is presented below.

The executive is invited to approve the list.

Offence	Charge
Failure to report use of spare bulb/fuse kit	£10
Leaving any rubbish in vehicle	£10
Failure to return vehicle hire form within two working days	£10 (and £5 for every day thereafter)
Loss of fuel or car park card	£10
Leaving doors unlocked or windows open	£10 (per window in the case of windows)
Failure to return the keys within two working days	£10 (and £5 for every day thereafter)
Leaving fuel tank part empty	£30 per quarter tank
Failure to report use of fire extinguisher	£20
Failure to report use of first aid kit	£20
Failure to report use of spare tyre	£20
Failure to report accident or breakdown	£50
Returning a vehicle late/ picking up vehicle early	£20 plus costs incurred by any subsequent users plus additional hire time
Parking in incorrect parking bay	£10
Losing a set of keys	Replacement costs (around £50) plus £30
Breaking a lock	Replacement costs for all locks and keys (around £350) plus £30
Breaking a fuel cap	Replacement costs (fuel cap and keys) plus £30
Using the wrong fuel	Garage Bill & recovery costs plus £30
Crashing and/or Damage	Garage Bill plus £30
Failure to return the roof rack cover within two days	£10 (and £5 for every day thereafter)
Failure to turn vehicle lights off	£15
Using a vehicle without permission (technically theft)	£100 plus costs incurred by any subsequent users plus additional hire time