



MINUTES OF THE PROCEEDINGS  
of the seventh meeting of  
the  
**Clubs and Societies Board**  
of the  
Imperial College Union  
in the 2009-2010 Session

The meeting of the Clubs and Societies Board was held in meeting room 6 of the Union Building on the 23<sup>rd</sup> March 2010 at 6.00pm

**Present:**

Deputy President (Clubs & Societies)	Jenny Wilson– Chair
Deputy President (Education)	Jonathan Silver
Deputy President (Finance & Services)	Danny Hill
ICSMSU Representative	Cat Atkin
A & E Chair	Gavin Evans
Media Chair	Richard Waldie
RCC Chair	Andrew McLellan
RSM Chair	Henry Debens
SCC Representative	Nicolas Massie
<b>Permanent Observer:</b>	
Memberships Services Manager	Phil Power
Governance and Administration Coordinator	Rebecca Coxhead

**Observers:** President elect Alex Kendall, A&E Chair elect Adam Khamis

**Apologies:** President Ashley Brown, Deputy President (Welfare) John James, RCSU Representative Jacqueline Fok, ACC Chair Charles Murdoch

**Not present:** Silwood Park Chair Cat Walker, CGCU Representative Dan Lundy, OSC Chair Sherif Salam

**1. CHAIRS BUSINESS**

**NOTED:**

- a) The Deputy President (Finance & Services) is currently investigating the Clubs and Societies with negative SGI.
  - i. The Deputy President (Finance & Services) will send out the list to CSC's.
  - ii. CSC's are to meet with the clubs with negative SGI and come up with an action plan to recover the negative SGI.

**ACTION:**

1. **The Deputy President (Finance & Services) to circulate the list of Clubs and Societies with negative SGI to CSC's.**
  2. **CSC's to meet with the clubs with negative SGI and come up with an action plan to recover the negative SGI and report back to the Deputy President (Finance & Services).**
- b) The next CSC/FU meetings will be dealing with budget appeals from clubs.
  - c) The Deputy President (Clubs & Societies) is currently compiling the handbook which should be ready for training.
    - i. This will include a guide for running events in conjunction with the Union.
    - ii. The Handbook will be smaller than previous years and will be more of an explanation too.

## 2. MINUTES FROM LAST MEETING – 1<sup>st</sup> March 2010

### NOTED:

- a) The table with the allocated amount was missing the ICSMSU.
  - i. RC to correct this in the minutes.

### RESOLVED:

- 1) To pass the amended minutes as a correct record.

## 3. MATTERS ARISING

### NOTED:

- a) The IScience contingency request was passed at the Medic Executive Committee meeting depleting the Media contingency pot.
  - i. Clubs and Societies Board, as per the resolve at the last meeting, will contribute £237 to IScience.
- b) In regards to the environmental policy zoning, contributors to the original policy have been contacted and are awaiting their response.
  - i. The policy is still active until the end of the academic year.

## 4. ICSM CHRISTIAN MEDICAL FELLOWSHIP WINTER TOUR REPORT

### NOTED:

- a) It was highlighted that the report did not include any financial information.
  - i. The Deputy President (Clubs & Societies) stated that she had received the financial information from the tour.
- b) Concern was raised that the grant for travel went to funding the conference and not on travel.
- c) It was suggested that the money should be taken off the club as they were funded for exactly the same tour last year.
- d) These issues highlight a flaw in the process.
  - i. It was suggested that CSC's should be checking the applications as they come through; comparing to previous applications and checking that they have not already a tour included in the clubs budget.
- e) The board moved to a vote to accept the report on the condition that the Deputy President (Clubs & Societies) had seen the financial information and she was confident with this.

FOR	7
AGAINST	0
ABSTAIN	1
Passes	

### RESOLVED:

- 1) To accept the report.

## 5. A&E STANDING ORDERS

RECEIVED: The paper was presented by the A&E Chair

### NOTED:

- a) The standing orders take in to account the New Clubs Committee.
  - i. All Clubs and Societies need to update their Standing Orders
- b) It was pointed that 'officer' needs to be capitalised in point 3.5.
- c) The Board moved to a vote to accept the Standing Orders on the proviso that point 3.5 is corrected.

FOR	8
AGAINST	0
ABSTAIN	
Passes	

**RESOLVED:**

- 1) **To accept the Standing Orders.**

**6. ANY OTHER BUSINESS**

**6.1 SCC report**

RECEIVED: the report was presented by the SCC Chair

NOTED:

- a) There are many dormant clubs which is the nature of the SCC.
- b) Tamil and Punjabi societies have been active in reducing their clubs debt.
- c) The board moved to a vote to accept the report and it was unanimously accepted.

**RESOLVED:**

- 1) **To accept the report**

**6.2 NCC committee**

NOTED:

- a) The Deputy President (Clubs & Societies) circulated the new NCC application form that includes more comprehensive questioning for applicants.
- b) The NCC currently has a vacancy due to the CGCU Representative stepping down.
  - i. The A&E Chair stated that he will fill the vacancy with the SCC Chair stepping in when needed. The Board agreed to this proposal.

**RESOLVED:**

- 1) **The A&E chair to fill the vacancy on the NCC with the SCC filling in when needs be.**

The meeting closed at 6.48 pm

Approved as a correct record at a meeting of the Clubs and Societies Board on

\_\_\_\_\_ 2009/10

\_\_\_\_\_ Chair of the Meeting