

GSA Standing orders

1. Name
 - 1.1. The name of the Association shall be the “Graduate Students’ Association”, hereafter referred to as the “GSA”.
2. Aims and objects
 - 2.1. The GSA shall coordinate and oversee the development and provision of graduate students’ academic and welfare representation within Imperial College Union
 - 2.2. The GSA shall coordinate, support and provide activities for graduate students
3. Status
 - 3.1. The GSA is a Standing Committee of Imperial College Union
4. Officers of the GSA
 - 4.1. There shall be the following officers of the GSA
 - 4.1.1. Chair
 - 4.1.2. Treasurer
 - 4.1.3. Secretary
 - 4.1.4. Activities Co-ordinator
 - 4.1.5. Postscript Editor
5. GSA Committee
 - 5.1. The Committee shall be responsible for all affairs of the GSA
 - 5.2. The GSA Committee shall have the power to create and disband sub-committees aside from those in section 6.
 - 5.3. The GSA Committee shall be composed of:
 - 5.3.1. Chair
 - 5.3.2. Treasurer
 - 5.3.3. Secretary
 - 5.3.4. Activities Co-ordinator
 - 5.3.5. Postscript Editor
 - 5.3.6. Physical Sciences Postgraduate Representative
 - 5.3.7. Life Sciences Postgraduate Representative
 - 5.3.8. Engineering Postgraduate Representative
 - 5.3.9. Business School Postgraduate Representative
 - 5.3.10. Medical School Postgraduate Representative
 - 5.3.11. The GSA Coordinator shall be a permanent observer.
 - 5.4. GSA Committee meetings shall be held on a monthly basis.
 - 5.5. Meetings shall be called by the Chair and shall be advertised at least 5 college days prior to the meeting.
 - 5.6. An emergency meeting can be called by the chair and must be called upon receipt of a petition signed by
 - 5.6.1. 5 members of the GSA Committee
 - 5.6.2. 10 Graduate Students who are members of Imperial College Union.

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Deleted: <#>Two representative nominated by the GSA Academic Affairs Committee¶
<#>The Activities Co-ordinator¶
<#>One other representative nominated by the GSA Activities Committee¶

Deleted: Honorary Senior Treasurer

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6. Sub-Committees

6.1. There shall be a GSA Academic Affairs Committee which shall consider all matters relating to the representation of graduate students, their academic and welfare needs.

6.1.1. These committees shall report to the GSA Committee.

6.2. The GSA Academic Affairs Committee shall be composed of:

6.2.1. The Chair

6.2.2. The Deputy President (Education)

6.2.3. The Deputy President (Welfare)

6.2.4. The Secretary

6.2.5. Engineering Postgraduate Representative

6.2.6. Physical Sciences Postgraduate Representative

6.2.7. Business School Postgraduate Representative

6.2.8. Medical School Postgraduate Representative

6.2.9. Life Sciences Postgraduate Representative

Deleted: <#>There shall be a GSA Activities Committee which shall organise, oversee and be responsible for all GSA sanctioned activities.¶

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7. Job Descriptions

7.1. The Chair shall:

7.1.1. Represent the GSA and chair its main committees.

7.1.2. Be responsible to the Union President through the appropriate Deputy President for the finances, health & safety, adherence to policy and activities of the GSA and its clubs and societies.

7.1.3. Be responsible for the efficient organisation and administration of the GSA.

7.1.4. Chair the Sub-committees in the absence of the respective sub-committee chair.

7.1.5. Represent the committee at any formal or ad hoc union or college committees or meetings which may be of importance to the GSA

7.1.6. Negotiate other duties with officers.

Deleted: <#>The Taught Students' Representatives from the CGCU and the RCSU¶
<#>The Research Students' Representatives from the CGCU and the RCSU¶
<#>The Medic Students' PG Representative¶
<#>The GSA Activities Committee shall be composed of:¶
<#>The Activities Co-ordinator [as chair]¶
<#>the Treasurer¶
<#>the Secretary¶
<#>the Communications Officer¶
<#>The Committee may co-opt other members as required.¶

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7.2. The Treasurer shall:

7.2.1. Be responsible for the finances of the GSA

7.2.2. Attend all relevant GSA meetings

7.2.3. Be responsible to the Chair for the efficient administration of the finances of the GSA.

7.2.4. Deputise for the Chair in his or her absence.

7.3. The Secretary shall:

7.3.1. Be responsible for the accurate creation and maintenance of records and minutes relating to all GSA business.

7.3.2. Arrange for the effective minuting of all GSA meetings.

7.3.3. Be responsible for the efficient administration of the GSA.

7.4. The Activities Co-ordinator shall:

7.4.1. Chair the GSA Activities Committee

7.4.2. Attend all other relevant GSA meetings

7.4.3. Be responsible for the effective management of all GSA sanctioned activities

7.4.4.

7.5. The Postscript Editor shall:

7.5.1. be responsible for the effective promotion of all GSA sanctioned events

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7.5.2. be responsible for effective communication with Alumni and other bodies external to Imperial College.

8. Elections

- 8.1. All Elections shall be conducted in accordance with Regulation 2 of the Imperial College Union Constitution.
- 8.2. All officers of the GSA shall be elected by and from those members of the Imperial College Union who are registered as graduate students.

9. Censure and Dismissal of Officers

- 9.1. The GSA ~~Committee~~ may censure or dismiss any officer of the GSA by special resolution under the following process:
 - 9.1.1. A petition, signed by at least 10 members of Imperial College Union who are registered as graduate students, must be presented to the ~~Chair~~
 - 9.1.2. An emergency meeting of the GSA shall be called within at 10 college days or receipt of the petition and this motion shall be its sole item of business.
 - 9.1.3. The subject of the motion shall have full right of reply at the meeting.
 - 9.1.4. The motion may be passed by a simple majority.
 - 9.1.5. Any decision may be appealed to the Imperial College Union Executive Committee within 5 college days of the appellant being notified of the decision of the GSA.

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10. Colours

- 10.1. Awards of GSA Half and Full Colours for commitment or achievement shall be made by the Committee upon nominations from any Full GSA member.

Deleted: ¶ Awards shall normally be made at the GSA Summer Symposia.

11. Interpretation

- 11.1. These standing orders are enacted under Regulation ~~5~~ Part ~~E~~ of the Union and as such are bound by the Union's constitution, regulations and policy.
- 11.2. All matters not explicitly covered by these standing orders shall be conducted according to the Union's constitution, regulations and policies.
- 11.3. Formal interpretations of these standing orders shall be made by the ~~Chair~~. When no settled position can be made on interpretation, or when it involves a Union rule, it shall be referred to the Union Court
- 11.4. The GSA Committee may propose an amendment to these standing orders. Amendments shall be approved by the Executive Committee of the Union, though a decision to approve or reject an amendment may be overturned by the Union Council

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