

OSC Exec Appointments

A note by Lily Topham (Deputy President Clubs & Societies)

Background

In the 2007-08 academic session the OSC attempted a number of aborted attempts at arranging an AGM and elections for the 2008-09 committee, none of which resulted in either an AGM or any elections. As a result, there is currently no-one in place to run the OSC for 2008-09.

It is absolutely imperative that there is a fully functional OSC committee before the start of term as this CSC has historically been poorly managed and getting a committee in place is the only way of improving this.

The possibilities of organizing an AGM during the summer holidays are essentially zero as most club officers are at home, and particularly in the case of the OSC, are abroad with no chance of coming to attend an AGM in London.

In order to have a committee in place for the start of term, Exec is asked to appoint from the candidates available, the OSC committee for 2008-09.

Positions available and Job Descriptions:

1. Officers
 - 1.1. The Officers of the Board shall be the:
 - 1.1.1. Chair,
 - 1.1.2. Honorary Secretary,
 - 1.1.3. Honorary Junior Treasurer,
 - 1.1.4. Assistant Junior Treasurer
 - 1.1.5. International Night Chair
 - 1.2. No person shall hold more than one officer post. Officers hand over to their successors on the 1st of August.
 - 1.3. Officers shall be *ex-officio* members of all OSC societies and shall, if necessary and at the discretion of the Chair, be appointed as stand in President or Treasurer of these societies, should the position be vacant.
2. Job descriptions and responsibilities
 - 2.1. The Chair shall:
 - 2.1.1. Represent the OSC and chair its main and executive committees.
 - 2.1.2. Be responsible to the Union President through the appropriate Deputy President for the finances, health & safety, adherence to policy and activities of the OSC and its clubs and societies.
 - 2.1.3. Be responsible for the efficient organisation and administration of the OSC.
 - 2.1.4. Chair the Sub-Committees in the absence of the respective sub-committee chair.
 - 2.1.5. Represent the committee at any formal or ad hoc Union or College committees or meetings which may be of importance to the OSC.
 - 2.1.6. Negotiate other duties with officers.
 - 2.2. The Secretary shall:
 - 2.2.1. Be responsible for the efficient administration of the OSC

- 2.2.2. Prepare minutes of the main and executive subcommittees.
- 2.2.3. Maintain and develop the OSC website.
- 2.2.4. Be responsible for promoting and advertising the OSC within Imperial College Union.
- 2.3. The Honorary Junior Treasurer shall:
 - 2.3.1. Be responsible to the Chair for the efficient administration of the finances of the committee
 - 2.3.2. Organise weekly Treasurers' meetings.
 - 2.3.3. Deputise for the Chair in his or her absence.
 - 2.3.4. Be responsible to the committee for the efficient administration of the finances of the Clubs and Societies.
- 2.4. The Assistant Junior Treasurer shall:
 - 2.4.1. Be responsible for observing the efficient spending of monies granted to the clubs of the committee
 - 2.4.2. Produce a monthly report summarising activity.
 - 2.4.3. Assist the Honorary Junior Treasurer with their task of writing out cheques for the OSC
- 2.5. The International Night Chair shall:
 - 2.5.1. Be responsible for coordinating and running the annual International Night Show which acts as a showcase for OSC clubs.

APPENDIX

OSC Exec Candidate Manifestos

Chair:

Chang, Eugene

I have been an active member of the Union since joining Imperial 4 years ago. I have held numerous club and CSC officer positions, including the post of RCC Chair 07-08, Skatesoc Chair, Croquet Club Chair and Chinese Wushu Treasurer, so I think I have a reasonable experience of the issues which affect clubs and how the Union works. I've also had experience of running big events as I was Artsfest Chair 2006-07.

Holland, Andrew

I have been involved in OSC clubs since my first year (2005-06), when I joined the Italian Society to help me improve my knowledge of the language. Since then, I have held the position of events and publicity officer in 06-07, and secretary in 07-08. During this time, I learned a lot about how the union is run, and have made many new friends. I have also been an active member of the French, Spanish and Latin American societies, as I speak French and Spanish as well from living abroad. I also know the runnings of the Union, through my time as a writer for Live! and a sabbatical campaign run in 2006-07.

My aims for the OSC are to make it run better. All too often this year I have found that emails have gone unanswered, claim forms unprocessed for months and the overall structure being sloppy. I would improve this by being always contactable, and setting aside the time and effort to work alongside clubs and societies rather than above or against them. I feel that I could begin the role with very little training, and would have very little need for a running in period.

Note: Andrew is willing to stand for any other position should he not be appointed as Chair.

Treasurer:

Balikhin, Alexander

My name is Alexander Balikhin, a 3rd year maths student, standing for Treasurer of the OSC. I have been involved with OSC clubs from my first year holding the position of Treasurer of this year. Having been involved with the OSC for 3 years now I'm pretty familiar with how the OSC runs. As OSC Treasurer I will try to get cheques signed in more efficient way than has been happening in previous years, my role also involves helping the Chair when he is overwhelmed by his responsibilities, a role I feel is very important to get the OSC to run smoother. I would like to continue the work done by the recent review of positions on the OSC exec to make it run in a more like the more successful CSC's at Imperial. I would like to introduce (if the budget will allow it!) more OSC events apart from iNight such as bar nights or restaurant evenings, this should be easier to do now that all the iNight activity will be delegated to the International Night Chair.

Lee, Heng

Having been an experienced secretary/treasurer for societies, I pay great attention to details. To me, being a treasurer isn't just about looking after cash flows. It is about ensuring that every event we spend on is worth for money and that OSC isn't a society which scrimps and saves. It is all about students' satisfaction at the end of the day and for that, I'll take the extra mile.

Relevant experiences:

- Secretary of ULU Buddhist Society
- Vice President and Treasurer of Lion Dance
- Emerged top in telephone-fundraising(telethon) campaigns at Imperial
- Helped ex-OSC committee in search of external sponsorship and managed to get approval from Merrill Lynch. However, decision was deferred as payment could not be transferred before iNite
- Performed in iNite08
- Imperial College Student Ambassador