

Deputy President (Finance & Services) Report
A Report by Chris Larvin

A brief overview of what I have been up to over the last month:

Clubs and Societies

As usual I have been spending the vast majority of my time with clubs and societies. Most of my activity has been concerning annual budgeting, with a new spreadsheet and guidelines document. This was created in order to make the budgeting process easier for clubs and reduce the amounts of errors. Unfortunately (and annoyingly) this was delayed due to computer issues (now resolved thanks to ICT) relating to a server change, distractions from other work and illness at the start of term. The spreadsheet and budgeting guideline are now complete and distributed. I hope to hold briefing sessions at the end of the month with CSC treasurers and chairs should they require guidance on how to go about trimming budgets and making sure they are appropriate.

At the end of last term, the President and I looked around the Union at space requirements which proved to be a very interesting. We expect to work this term on space and how it will be impacted by the redevelopment.

The DPCS and I have both been looking into revising the Web Policy which should be delivered to an upcoming Executive Committee meeting; however it has not been given priority at the moment. Additionally, we have been looking at how new clubs may be allocated budgets after the budgeting process has taken place.

I'd like to thank the SCC Chair for her help in the on-going saga of missing computer equipment which should be resolved by the end of the week. This has highlighted an issue where society equipment is not handed over to a new committee, so it should be interesting to see what changes have occurred when the inventories are submitted at the end of this month.

After a bit of a nightmare, the tour allocations should have been fully resolved by now. I have begun to receive tour applications for the next set, and I urge CSC chairs to make sure their clubs are aware of the impending deadline.

I have once again been pestering ICT for more logins, with the last batch of 100 taking over a month and a half to sort out. A second batch of logins from newly created clubs and societies has now been sent off and hopefully it shouldn't take too long this time!

Summer Ball 2008

Summer Ball planning is continuing in earnest and tickets are now available for sale online. The first price hike is in March and I recommend buying your tickets before then! I have begun talking to College staff to move forward with planning for the dinner and the event.

The President and I will be meeting with the Office of Alumni Development with the intention of firming up what they would like to see from the Summer Ball and how we might be able to utilise their resources.

Additionally, the lead sponsor for the event has now been confirmed and we are working in securing the remaining sponsors.

Commercial Services

The President, DPEW, Felix Editor and myself all gained a valuable insight into our bar operations after working a shift during the casual staff party. Unfortunately it appears that late notice resulted in a poor turnout, but we hope those who attended enjoyed themselves.

After reviewing the latest reports and management accounts, commercial services are performing well. The end of term Christmas Ball proved to be a great success despite a few hiccups on the day, such as one of the headline acts pulling out with the flu, in the end the bars taking more money than the Freshers' Ball in October.

At the end of this week (Friday 18th) is Colin Murray's first night of his residency, which should be an amazing night. I am working with the Entertainments and Promotions Manager and DramSoc to make sure that dBs will be looking its finest.

Accounts and Planning Round

Aside from sifting through the weekly trading reports, I have been looking through the latest management reports which will be presented at the next Trustee Board and Executive Committee meetings.

Additionally, the President and I have held meetings relating to the Union's subvention bid which will be submitted to College on 11th February.

Meetings and miscellaneous faffery

There have been relatively few meetings other than the final CSB of term where we decided on the budgeting timeline and fixed minibuss charging for the next academic year.