

**Deputy President (Clubs & Societies) Report**  
*A Report by Alistair Cott*

**New Clubs Committee**

Out of the five prospective clubs four were created, they are Gymnastics, Atheist and Agnostic, Christian Medical Fellowship, and Racing Green. The next meeting is on the 23<sup>rd</sup> of November and I have two prospective clubs wanting to come along, they are Assassins' Guild, and Street Magic.

**Electronic Income/Claim Forms**

The forms are both online and being used by club officers, I've had some feedback and have updated both the forms; the most recent is to allow editable access to the entering members form. I have written most of the database which receives the income forms and have now passed it onto the Union's IT support to create the link to the SAP finance system.

**Another Wye Visit**

On Wednesday the 7<sup>th</sup> of November Chris Larvin and I went to Wye. Mainly it was to meet the clubs and societies, and give the Exec some more training and support.

**Club Surgery**

For the last three weeks Chris and I have been holding a club surgery session, this is where we would be in the same place at the same time. This is for club officers to come along and ask any questions or queries they may have.

**Health and Safety Committee**

The first Health and Safety Committee met on Monday the 12<sup>th</sup> of November, this received reports on the different part of the Union and how safe they have been over the summer and throughout the first term. The next one will be next term probably before the February meeting of the Clubs and Societies Board.