



MINUTES OF THE PROCEEDINGS  
of the eleventh ordinary meeting of  
the  
**Executive Committee**  
of the  
Imperial College Union  
in the 2007-2008 Session

The meeting of the Executive Committee was held in meeting room 7 of the Union Building on the 30.06.08

*Attendance list was not available  
Minutes taken by the Deputy General Manager Robin Pitt*

1. CHAIRS BUSINESS – None

2. MINUTES OF PREVIOUS MEETING

RECEIVED: Minutes from 6<sup>th</sup> November 2007

RESOLVED:

- 1) To accept the minutes.

3. MATTERS ARISING

NOTED:

- a) Peter Haldane is still investigating the impacts and numbers of missing items of crockery.
- b) We still have no idea where the crockery is going to, it seems unlikely that such huge volumes are going to Beit Hall.

4. E-LEARNING REVIEW FUNDING

RECEIVED: A paper was presented by the Deputy President (Education & Welfare).

NOTED: There were no objections and it was resolved.

RESOLVED:

- 1) **To authorise £57.36 from RWB's budget to cover refreshments provided for Departmental and Year Representatives who gave up time to fill in the questionnaires for the e-Learning Review.**

5. HALLS COMMITTEE FUNDING

RECEIVED: A paper was presented by the Deputy President (Education & Welfare).

NOTED: There were no objections and it was passed.

**RESOLVED:**

- 1) To authorise £56.45 from RWB's budget to cover refreshments provided at the Halls Committee Meeting.**

6. IC TRUST AND TOURS

RECEIVED: A paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) It was noted that that the IC Trust has awarded £9000 to Clubs & Societies for 2008/09, this will be reviewed in 12 months.

**ACTION:**

- 1. To have the Deputy President (Clubs and Societies) inform all clubs and societies of the changes.**
- 2. Amend the Finance Manual to reflect the above changes.**
- 3. For the Medic President to communicate this to their Clubs & Societies.**

7. MEDIA CONTINGENCY CLAIM

RECEIVED: A paper was presented by the Deputy President ( Finance & Services)

NOTED: There were no objections and it was resolved.

**RESOLVED:**

- 1) To refund £867.96 from the Reserves back to the Media Group to cover the expenditure.**

8. MANAGEMENT ACCOUNTS

RECEIVED: The Management Accounts for November were presented by the Deputy President (Finance & Services)

NOTED:

- a) The Union General Manager expressed concerns about the accuracy of the accounts.
- b) The Union General Manager expressed concern that College Finance are still not entirely sure how to approach Union Finances.
- c) The President stated that the Union Exec would formally like to query the figures presented on the basis of accuracy and would like to know what operational tasks are being undertaken to clear the backlog of work.
- d) It was recognised that total sales in Trading and Retail are very positive.

**ACTION:**

- 1. The General Manager to raise these concerns with the Head of Finance and to report back to the Executive Committee.**

MEETING CLOSED AT 12.45PM