

Senior Officer Budgets
A Paper by Deputy President (Finance & Services)

Background

Last year, at the Sixth Meeting of the Executive Committee, the creation of Senior Officer Budgets was approved. Each Sabbatical was allocated £250.00 and each Faculty Union President was allocated £100.00 (totalling £1550).

These were created for the simple reason that all Union officers must submit a paper to a committee if they wish to spend any amount of money. For smaller sums of money, this is seen as bureaucratic and cumbersome. Last year, these accounts were not utilised at all, and the initiative was not monitored or reviewed as suggested in the paper which meant they were left out of the budget for this year. However I feel that it is important that they remain available.

Examples of activities that this money could be spent on include:

- Events supporting an initiative (e.g. a launch event or similar)
- Local campaigns (e.g. on plagiarism)
- Publicity for new projects
- Travel related to new projects

Examples of activities that this money should not be used for include:

- Anything that has already been budgeted for
- Anything ultra vires or beyond the scope of the Officer's role
- Anything above the spending limit of the Officer

For the Sabbatical Officers, financial responsibility for these sums would rest with the Deputy President (Finance & Services), and another Deputy President for the Deputy President (Finance & Services). Similarly, Faculty Union treasurers would be financially responsible for their Presidents' budget.

Decision Required:

- 1) To allocate £100.00 to each Faculty Union President and £250.00 to each Sabbatical Officer to the total of £1,300.00.
- 2) To mandate the Deputy President (Finance & Services) to review spending on these budgets for the last Executive Committee meeting of the year and provide recommendations to next-years' Executive.