

Trustee Board  
17<sup>th</sup> September 2007

## Imperial College Union

### Appointment of RCC Honorary Senior Treasurer

*Proposed by Eugene Chang (Recreational Clubs Committee)  
Seconded by Chris Larvin (Deputy President, Finance and Services)*

#### **Background**

At the end of July 2006, the then Recreational Clubs Committee Honorary Senior Treasurer, Dr. Chris Ince left Imperial College.

Consequently, the Trustee Board now has the opportunity to appoint a new Honorary Senior Treasurer of the Recreational Clubs Committee. Given that the Trustee Board has members who are not current Imperial Students it would be good practice for this committee to provide the Trustee Board with a recommendation.

The relevant reference is contained in part 39 of the ICU Financial Regulations, in particular:

#### ***Committee and Faculty Union Honorary Senior Treasurers***

39. *The appointment of an Honorary Senior Treasurer shall be determined by the Trustee Board on the advice of the relevant Faculty Union /Committee President or Chair and he or she shall:*
- 1. Act as payment authority to the relevant bank account,*
  - 2. Oversee all expenditure and bring any possible anomalies or discrepancies in the financial management of that Faculty Union/ Committee to the attention of the relevant President/Chair and the Union Honorary Senior Treasurer, and*
  - 3. Ensure that all books and financial records pertaining to the relevant account are submitted to the Union General Manager within 15 days of the end of the financial year.*

#### **Mr. Matthew Smith**

Mr. Matthew Smith is the Undergraduate Office Administrator in the Department of Mechanical Engineering. Prior to joining Imperial he was heavily involved in Durham Students' Union where held various positions including Communications Officer. After graduating, he worked for two years as Venue Manager at the Durham Students' Union at their Stockton campus. Additionally, as well as working in Mechanical Engineering, he is a sub-warden at Clayponds.

#### **Decision required**

Based on the recommendation of the Executive Committee, to appoint Mr. Matthew Smith to the position of Honorary Senior Treasurer of the Recreational Clubs Committee.