

Hello,

If your Club, Society or Project has 140 members or more as at Monday 27 January 2020 00:00, you will be automatically included in the online Leadership Elections 2020 which open at noon, Monday 3 February.

We are aware that there is a very small minority of clubs with exceptional circumstances. If you wish to hold your election offline and you meet one or more of the criteria below, please submit a case for offline elections\* in writing by 23:59 Thursday 30 January 2020.

1. Holding your CSP's election online would be detrimental to the attendance of a key event in your CSP's calendar that would otherwise host your CSP's AGM.
2. The timetable for the online election would be detrimental to the election of a significant proportion of positions with your CSP, such as for positions relating to organising an event which has not taken place before close of nominations of the Leadership Elections 2020.
3. You can evidence that holding elections for your CSP offline at an AGM would deliver a significant benefit to democratic engagement over electing online.

\*Please note that:

- Exceptions can only be made for CSPs below 350 members
- Your CSP must demonstrate it has the logistical capability to hold a free and fair election at an AGM at which all members of the CSP can participate
- Exempt CSPs will be required to operate under the minor elections rules as set out in Section I of the [bye-laws of Imperial College Union](#)
- Exempt CSPs will be required to document all processes undertaken in conducting their election to demonstrate conformance with the minor election rules.
- You must inform us of the date and time of your AGM. A Union officer or member of staff may attend as an observer.
- Exemptions are only valid for the Leadership Elections 2020. Positions left vacant will be considered separately for future by-elections.

Any qualifying club with 140+ members by the cut-off date who have not followed the protocol above and have not elected through the online system will automatically have their open positions filled in the next available online by-election.

If you would like to apply to hold your election offline, please contact the Elections Team on [elections@imperial.ac.uk](mailto:elections@imperial.ac.uk).

Best,

## Student Activities Team

Tel: 020 7594 8060

***We currently operate in a nut and coconut free environment. We kindly ask all students, visitors and clients to refrain from bringing coconut products or nuts onto the premises.***

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Imperial College Union  
Beit Quadrangle, Prince Consort Road, London, SW7 2BB  
Registered Charity No: 1151241



Call us: 020 7594 8060  
Visit our website: [imperialcollegeunion.org](http://imperialcollegeunion.org)